

PROJECT MANAGER'S MEETING

September 24, 2007

Comptroller-Chuck Banner

- New Conditions of Hourly Employment Form
- Travel Card Reminder
- Student Information System
- UVA Training Opportunities- Reconciliation Course **November 8th**
- Project Audit-Full & Partial

College Services-Joe Kiser

- Marketplace
 - Choosing Sites
 - SWAM Reference
- New Vendor Registration Process
- Electronic Invoicing
- Reducing PO's to Match Invoices

Vice Chancellor for Finance & Govt. Relations-Sim Ewing

- Commonwealth of Virginia Budget Update

Follow Up Questions

Controlling Cash Items Training Session

- Training opportunity for any office or department where money is collected

FUTURE PROJECT MANAGER'S MEETINGS

- **October 24, 2007**
- **November 27, 2007**
- **December 12, 2007**