

PROJECT MANAGER'S MEETING

October 24, 2007

Comptroller-Chuck Banner

- UVA Training Opportunities- Reconciliation Course **November 8th** & Internal Controls **November 9th**
- Project Audit-Full & Partial
- Travel Card Reminders
- Electronic Invoicing and project reconciliation
- ARMICS Update

College Services-Joe Kiser

- Purchasing
 - Going Green – Executive Order 48
 - DISYS (Digital Intelligence System) Contract
 - 40% SWAM requirement
- Accounts Payable
 - Electronic Invoicing
 - New Travel Rates
 - Project/Org Numbers
- Fleet
 - Safety Message – Deer Season
 - Fueling Vehicles
 - Trash

Information Technology (IT)-Pam Potter

- Student Information System (SIS)- Overview

Follow Up Questions

FUTURE PROJECT MANAGER'S MEETINGS

- **November 27, 2007**
- **December 12, 2007**