

**THE UNIVERSITY OF VIRGINIA'S
COLLEGE AT WISE**



**APPLICATION FOR CAMPUS HOUSING
& HOUSING AGREEMENT
2005-06**

HOUSING POLICY & GUIDELINES



STATEMENTS OF POLICY

The University of Virginia's College at Wise is first an academic institution. The goal of the Residence Life program is to support the academic program by providing a living and learning residential environment that is conducive to the growth and development of liberally educated students so they become full participants in a democratic society and the world at large.

In keeping with the policy of The University of Virginia's College at Wise, housing assignments are made without discrimination by reason of age, citizenship, color, handicap, political affiliation, race, religion, sex, sexual orientation, national origin, or status as a disabled veteran or veteran of the Vietnam era.

The College reserves the right to make additional regulations necessary for the protection of property and for the safety, health, comfort, and convenience of all residents at any time.

The occupants and/or Residence Life staff are encouraged to recommend changes in the Terms and Conditions section. Recommended changes must not be contrary to

established College policy and must be approved by the proper authority.

For additional policy and/or campus information, consult the on-line Student Handbook at www.uvawise.edu.

APPLYING FOR HOUSING

The Housing Agreement is a binding agreement between the residents of a campus housing facility and The University of Virginia's College at Wise. Unless otherwise stated, this agreement is for one academic year (fall and spring semesters). Please review the Housing Agreement *Terms and Conditions* for the events that may cancel an agreement.

Every student seeking housing must apply with the Office of Housing & Residence Life in the Division of Student Affairs. Each applicant must:

- ♦ Read and understand the **entire** Housing Agreement.
- ♦ Complete and sign the Housing Application. Applicants under 18 years of age must also obtain the signature of a parent or guardian.
- ♦ Signing the agreement

indicates agreement to abide by all terms and conditions.

- ♦ Return the Housing Application with a \$150 pre-payment. The entire \$150 pre-payment will be applied toward the student's room bill for spring semester.
- ♦ Please carefully read the *Release from Housing Agreement* section.

HOUSING ASSIGNMENTS

Housing assignments are made in the following manner:

- ♦ **Priority 1:** Students currently residing in residence halls who participate in the housing lottery (see Lottery section)
- ♦ **Priority 2:** New students (freshmen and transfers) that apply for housing prior to May 1st on a first-come, first-served basis
- ♦ **Priority 3:** All students (not in 1 or 2 above) with preference given to new students.

NOTE: The College reserves the right to 'hold' a certain number of residential spaces for new students.

After residential spaces have been assigned, there will be two dates available each semester for assignment changes. Dates for these 'room change days' will be posted in advance.

Room changes occurring at any time other than on 'room change day' are subject to a \$25 re-assignment fee, at the discretion of the Assistant Director of Residence Life.

Any and all room changes must be pre-approved by the Assistant Director of Residence Life.

TERMS & CONDITIONS

The University of Virginia's College at Wise reserves the right to change or amend any items herein to remain consistent with the goals of the College.

Alcohol Illegal or irresponsible use of alcohol will **not** be tolerated. The official College policy can be found in the on-line Student Handbook at www.uva-wise.edu. *McCrar Hall, Thompson Hall, and the Theme Houses are alcohol-free buildings.*

Break/Holiday Periods The residence halls close for Fall Break, Thanksgiving, Spring Break and between semesters.

Residents may not return to the halls during these periods. They also are encouraged to take valuables home.

Students may request to stay in the halls by submitting a letter to the Assistant Director of Residence Life. If the request is granted, a pro-rated per night charge will be assessed to the resident's bill.

Students that are given permission to stay during breaks may **not** entertain visitors. Additional information will be provided prior to each break.

Buy-out A student may buy-out of his/her Housing Agreement for a charge of \$400 prior to the first day of classes. Note that this amount is **in addition to** the forfeited payment.

Students may not buy-out of Housing Agreements for the

current semester **after** classes have begun.

Check-in Procedures Once a student checks into his/her assigned room, he/she will be held financially responsible for an entire year of housing and meal charges unless released by the Dean of Students.

Each student will receive a letter outlining check-in procedures upon assignment of his/her residence hall space.

Check-out Procedures When leaving housing at the end of the Agreement period, students must:

1. Remove all personal belongings from the room.
2. Restore all furniture to its original location.
3. Return key to the Resident Advisor.
4. Sign the Room Condition Report (RCR).
5. Sign-out with Resident Advisor.

Damage Fee and Public Damage Assessment As a student checks into his or her assigned room or apartment, he or she accepts responsibility for the condition of the room. It is imperative that students take their copy of the RCR and check the room condition. This record will be used at check-out to determine damage. If a student does not report any discrepancies to the Resident Advisor (RA), he/she has agreed to the condition of the room.

At the end of the semester, or whenever the student checks out of his/her room or apartment, the RA will take the RCR and check the room for damages. Any damage not determined to be normal 'wear and tear' will be charged to the stu-

dent or divided equally among the residents of the room or apartment.

Every resident has the right to appeal any bill that he/she receives, unless that resident checks out improperly and thus waives his/her rights.

Appeal of a bill must be received in writing no later than 30 days of receipt of the bill. Appeals should state the reason a waiver or reduction of the bill has been requested.

Appeals will be decided by the Assistant Director of Residence Life.

There are times when damages and/or vandalism occur in the public areas. When this occurs, every effort is made to find the person or persons responsible. When this is not possible, all students of that particular building or area will be billed.

Students should talk with their fellow residents about damages to their surroundings. If a student needs assistance with this, he/she should contact the Residence Life staff.

Electrical Appliances The following appliances are allowed in residence hall rooms:

- ♦ popcorn popper that does not have open coils
- ♦ coffee pot
- ♦ ceramic heater
- ♦ floor fan
- ♦ vacuum cleaner
- ♦ electric razor
- ♦ television
- ♦ refrigerator
- ♦ iron
- ♦ lamp
- ♦ radio
- ♦ stereo
- ♦ clock
- ♦ hair dryer

NOTE: For those items not allowed, see *Prohibited Possessions* section.

Refrigerators may **not** exceed 32 inches in height or 32 inches in width. Small micro-waves are allowed in all the residential areas; **they**

may not exceed 800 watts. All microwaves and refrigerators must be plugged into power strips with surge protection and reset buttons.

Food should be kept in a refrigerator or, if a refrigerator is not required, food should be kept in a closed container. Food odors and/or food scraps attract pests and insects. Violations in regards to room sanitation may be considered as health & safety violations and treated as such.

Eligibility All full-time students are eligible to reside in the halls. A full-time student is one that is registered for an academic load of at least 12 hours per semester.

Should a residential student need to drop below 12 hours per semester, it must be cleared with the Division of Student Affairs. The Division of Student Affairs retains the right to deny a request. No refund of housing charges will be made to students dismissed for disciplinary and/or academic actions.

Entry of Your Room The College reserves the right to enter a student's room for the purpose of room inspections, maintenance and repairs, renovations, medical emergencies, or any other purpose consistent with the mission of the College.

College officials may enter a room in order to enforce College policies.

1. Inspection of student rooms for the purposes of ascertaining damages, needed maintenance, and insuring safety and sanitation standards will be conducted as needed. The day and approximate time period of inspection will be posted and announced on the floor at least twenty-four (24) hours in advance.

In addition to scheduled room inspections, an inspection of every room will be conducted by a member of the Residence Life staff when each occupant vacates the room and during official College breaks.

2. Entry of a student room for other than room inspections may occur when the Residence Life staff has reason to believe that established policies are being violated, when emergency conditions exist, or when it is necessary to check on utilities, handle maintenance requests or the closing/locking of doors and windows prior to the closing of the building for an extended period.
3. No Residence Life staff member shall enter a student room alone in the



absence of occupant(s), **EXCEPT a)** when emergency conditions exist that make entry necessary; or **b)** when showing a visitor a student room if the occupants have agreed that their room may be entered for this purpose.

All room entries made in the absence of an occupant are to be recorded with the Assistant Director of Residence Life indicating the room, time, purpose and persons entering the room.

4. A Residence Life staff member desiring to enter a room for any of the above stated reasons will, in the absence of an emergency, knock and announce his/her identity. If no response is received or if an occupant fails to open the door within a reasonable period, the staff member may open the door and enter the room.
5. If there is reason to believe that a student has violated UVA-Wise regulations, the Dean of Students or his/her designee, after reviewing the circumstances, may authorize an inspection of the student's possessions.

Entry of student rooms for the purpose of searching a student's possessions should only

occur at the direction of the Dean of Students or, in the case of his/her unavailability, his/her authorized representative.

Except in cases in which circumstances make it impossible or impractical for the student to be present, any inspection of a student's possessions shall be made in the presence of the student.

6. Police Officers desiring to conduct a search of a student's possessions in the residence halls must be able to present a search warrant authorizing their search before they proceed.

The presentation of a bona fide search warrant by a police officer nullifies the need for approval from any Student Affairs representative.

Exam quiet hours During exam week, special quiet hours have been established to provide all residents with the environment necessary for sleep and study.

The quiet hours for this period will be in effect 24 hours per day until the last scheduled exam.

Exterior Decorations All exterior decorations other than message boards must be approved by the Assistant Director of Residence Life.

The Assistant Director of Residence Life must also approve all window decorations.

Fire Alarms Fire alarms and extinguishers are located on each floor in the halls.

There are many dangers and risks to residents, fire fighters and hall staff associated with false fire alarms, intentionally set fires, and vandalizing or tampering with fire equipment.

Any of the above actions or tampering with smoke detectors (including removal of batteries) will result in judicial action.

Residents **must** check the battery-operated smoke detectors and initial the form provided on the back of the room entry door **weekly**.

Fire Drills Fire drills will be conducted by the Residence Life staff at least six times per academic year.

Failure to leave at any time for any alarm will result in disciplinary action.

Firearms & Fireworks The possession, storage or use of any kind of firearms, air rifles or air pistols, BB guns, brass knuckles, ammunition, firecrackers or fireworks, nunchakus, gasoline, and any other explosives or combustible materials are not permitted. Knives (other than kitchen knives) that have blades longer than six inches are prohibited. Motorcycles and/or moped are not permitted in residence halls.

Floor or Facility Meetings Floor or facility meetings will be scheduled by the Resident Advisors or the Assistant Director of Residence Life.

Notice of all meetings will be posted twenty-four (24)

hours in advance.

All residential students must attend these meetings. Any residents not in attendance are subject to judicial charges.

Food Service All students living in a campus housing facility must purchase a meal plan.

Students living in campus housing without kitchen facilities are required to purchase a 19-meal plan.

Residents of Asbury & Thompson Halls, Theme Houses, or the Townhouses may choose a 19- or 12-meal plan.

Health & Safety Inspections The UVA-Wise Housekeeping Staff is responsible for keeping public areas clean.

Students are responsible for their individual rooms, apartments, or suites.

All residential facilities will be inspected on a monthly basis and prior to the end of each semester. Advance notice will be given to residents regarding when and where the inspections will take place. The areas that will be given special attention are: the bathrooms, kitchens and other common living areas.

The Office of Housing & Residence Life reserves the right to conduct a Health and Safety Inspection if deemed necessary.

Health & Safety Violations The following are health & safety violations:

1. Keeping animals other than fish (*which must be kept in a properly maintained aquarium of not larger than 20 gallons in size*);
2. Failure to pass Health and Safety inspection



(Examples include uncovered food items and excessive trash or untidiness);

3. Placement of common area furnishings in your room, apartment or suite;
4. Failure to use power strips with reset buttons; and/or
5. Use of non-permissible electrical equipment.

Violations will result in a \$25 fine, referral to one of the judicial levels, and/or removal from housing. Animals must be removed immediately.

Appeals concerning Health & Safety violations will be reviewed by the Assistant Director of Residence Life.

Holiday Decorations Only artificial trees are permitted. For fire safety purposes, wires should be kept away from metallic parts on artificial trees.

All decorative materials should be flameproof, fireproof, flame retardant or rendered by treatment solutions. Materials unlikely to be rendered flameproof by ordinary treatment include natural leaves, tree branches, cornstalks, hay, cotton batting, and similar objects.

Decorative holiday lights are not allowed.

Any candles, gas/oil-fired lanterns, or other items with an open flame are not allowed.

Decorations must be removed before the winter break. Under no circumstances should trees remain in the halls over the holidays. Individual students or floors will be charged if Residence Life staff or Facilities staff have to remove trees or other items.

Keys All campus housing facility keys are the property of The University of Virginia's College at Wise.

Duplicate keys are not to be made for any reason. Any duplication of keys may result in removal from campus housing.

All keys must be returned to the RA when a resident checks out of a room or facility. The charge is \$30 for replacement of the lock and key in McCraray and Henson Halls, and \$50 in all others (bedroom and exterior doors must be changed).

Cost for locks that must be changed due to lost keys or keys not being returned will be charged to the student who lost or failed to return keys at the end of the semester.

If a Residence Life staff member must let a student into his/her room more than one time per semester, the student will be charged \$5 for each additional lock-out.

Laundry Facilities There are laundry facilities located in Asbury, Henson, McCraray Halls, Theme Houses and the Townhouses. Washers and dryers are coin-operated at a cost of \$1.00 each per load (coins or CAVS Card). These machines are maintained and serviced by Coinmach, who also handles any refunds.

Length of Agreement This agreement is for one academic year – fall & spring semesters. If a student enters in the spring, the agreement is for the spring semester only.

This housing agreement will be in effect immediately upon its signing and terminated at noon the day after the student's last final exam.

Liability - College The College assumes no liability for the loss, theft or damage to personal property.

Students are encouraged to



consult with their parents/guardians regarding insurance coverage. Students may purchase renter's insurance from many local insurance companies.

Liability - Student Students assume responsibility for all the furnishings in their rooms at the time of check-in.

Students also agree to pay for damages to the furniture or room not caused by normal use.

At the time of check-out, all furniture listed on the Room Condition Report at check-in must be in the room in its original location. If it is not, the student agrees to pay replacement costs.

The College does not provide storage of furniture not wanted in individual rooms.

Damage to the building and/or common area furniture may be charged to each student. When damages and/or vandalism occur in the public areas, every effort is made to find the person(s) responsible. When this is not possible, all students of that particular building or area will be billed.

Every resident has the right to appeal damage charges unless the resident checks out improperly.

Lofts A loft allows you to raise your bed and maximize space in your residence hall room. By lofting your bed, you are able to use the space

below for your desk and dresser, thereby increasing your living space.

Only those lofts rented from the Office of Housing & Residence Life are permitted. Loft kits are available for use in McCraray Hall only. The Rental Agreement is in this booklet.

Lottery Each spring semester, current residential students may participate in the housing lottery. Each student will draw one number and based upon that number, attend housing sign-up day and pick a space, eligible roommate and/or choose to be placed on the waiting list (if all spaces have been filled). A limited number of residential spaces will be available through the lottery process.

Maintenance Requests Students should report (in writing) maintenance concerns to their RA. In turn, RAs will then report problems to the Facilities staff. Emergencies will be attended to as quickly as possible. Non-emergencies will be reported to the Facilities staff each weekday as requests are received.

Any maintenance request that has not been fulfilled within seven (7) days should be reported to the RA so that he/she can follow-up on the initial request.

Medical Emergencies/Injuries In the event of an injury or illness which requires immediate attention, call Campus Police at

328-COPS (2677). Be prepared to give name(s), location and nature of incident.

Noise Policy Every student has the right to live and study without undue interference in his/her room. Specific limitations have been established for acceptable volumes for individual stereos, televisions, radios and amplified music devices.

As a residential student, it is important to understand that what may be acceptable in other settings may be inappropriate in a residential environment and will not be permitted.

The following minimum standard will be used by the Residence Life staff in determining unacceptable volume — a stereo, television, radio or other device creating



sound that can be heard from two doors away will be considered too loud. Violations may result in judicial action.

Overnight Guests Guests of the same sex may stay overnight in UVa-Wise campus housing facilities provided the visit is agreed upon by the roommate(s) and the guest is registered with the Office of Housing and Residence Life at least 24 hours prior to the visit.

The student sponsoring the guest is responsible for the behavior and actions of the guest and is liable for any violations or damages that might occur.

No more than one (1) guest is allowed per student per night and a guest may not visit more than two (2) consecutive nights in a week, or more than ten (10) nights per semester.

Opposite sex guests may not stay overnight under any circumstances. Violations of this policy may result in judicial sanctions.

Guests under the age of 18 may not stay overnight without approval of the Assistant Director of Residence Life.

The Assistant Director of Residence Life has the authority to deny overnight guest visitation or trespass a guest from campus housing.

Period of Occupancy
A student's occupancy

begins the day the halls open and ends at noon the day after the student's last spring semester exam.

Students must claim their spaces before 4:30 p.m. on the first day of classes.

Students arriving after that date must notify the Division of Student Affairs Office in writing to make arrangements to keep their assigned space. Failure to do so may result in the reassignment of the student's space.

Prohibited Possessions The College reserves the right to prohibit certain possessions in campus housing facilities.

The following items are prohibited. *Other items may be prohibited at the discretion of the Assistant Director of Residence Life.*

- ◆ Air conditioners
- ◆ Candles/Incense
- ◆ Empty alcohol bottles/cans
- ◆ Extension cords²
- ◆ Exterior radio aerials
- ◆ George Foreman grills
- ◆ Halogen lamps
- ◆ Heaters - open coil
- ◆ Holiday lights
- ◆ Hunting bows/Rifles
- ◆ Illegal drugs/Narcotics¹
- ◆ Kegs of beer
- ◆ Pets
- ◆ Weapons³

¹This includes any drug-related apparatus (bongs, water pipes, roach clips, etc).

²Only power strips with reset buttons will be acceptable.

³This category includes all weapons classified as illegal by law (brass knuckles, butterfly knives, knives with blades in excess of six inches, etc).

Quiet Hours All living areas will have quiet hours in effect from 10 p.m. - 9 a.m., Sunday - Thursday, and 1 - 9 a.m. on Friday and Saturday. These hours will be strictly enforced.

Courtesy hours are in effect 24 hours per day, 7 days per week. Students should request that any neighbors who are too noisy lower their noise levels, and, in turn, reciprocate respect by honoring such requests by neighbors.

Continued violations may result in removal from campus housing.

Refund of Housing Pre-Payment

Any student that withdraws his/her housing application by notifying the Office of Housing and Residence Life **in writing by May 1st of the application year**, will be refunded \$100 of the \$150 pre-payment.

After May 1st of the application year, the entire \$150 pre-payment is forfeited.

Release from Housing Agreement

Students may request a release from this binding agreement (fall & spring semesters) by completing a *Release From Campus Housing Request Form* available from the Office of Housing and Residence Life.

After May 1st of the application year, the entire \$150 pre-payment is forfeited, even if the student is released from the Housing Agreement.

A student may be released from the Housing Agreement without the buy-out penalty for the following reasons:

1. A student is not registered for classes;
2. A student is required to live elsewhere due to student teaching assignment;
3. A student is married during the period of the agreement;
4. A student graduates before the period of the agreement is over;
5. A student is academically dismissed from the College.

All other requests to be released from a Housing Agreement will be examined on an individual basis by the Dean of Students. *Financial hardship is not just cause to be released from a housing agreement.*

If a student's request is not granted and the student moves off campus anyway, the student will be billed for housing and meals.

If the student is released from the Agreement, the student's account will be pro-rated for housing and

meals at a rate consistent with the College's published refund policy.

A student who is released from his/her Housing Agreement must vacate his/her room within twenty-four (24) hours of the date indicated on the release form.

A student also has the option to buy-out his/her contract. See *Buy-Out*.

Room Assignments Every reasonable effort will be made to accommodate students with roommate requests if all roommates have agreements submitted to the Office of Housing and Residence Life, they have submitted the same request, and space is available.

All returning students may sign up for their space and roommates during spring housing sign-ups.

Should the need arise, the Assistant Director of Residence Life will consolidate rooms.

The Office of Housing and Residence Life reserves the right to move students at any point during the year.

Room/Roommate Changes Room, roommate and/or housing facility changes are handled on an individual basis among the student, the RA, and the Assistant Director of Residence Life.

A student may not move from one campus housing facility and/or room to another without the written permission of the Assistant Director of Residence Life. A \$25 fine will be assessed for making an improper room change.

Smoking/Tobacco-use Policy Smoking and the use of all tobacco products is prohibited in all residence halls. Smoking also is prohibited

in all campus buildings, within 20 feet of building entrances, and within the seating areas/stands of all college outdoor athletic facilities

Storage Small suitcases and bulky items may be stored in each room.

All personal property must be removed when the period of occupancy ends.

A charge will be made to cover the cost of extra custodial service required to clean up trash left in rooms, suites or apartments.

Telephone & TV Services Each unit has local phone and cable TV service provided at no additional cost (costs are included in residence hall fee payment).

Each student is responsible for providing his/her own phone. Phones should have touch-tone capability and include the # (pound) and * (star) keys.

Long distance service is available through use of a student's personal calling card. Students are prevented from accepting collect calls on any campus telephone.

Placing an operator-assisted call billed to any other campus telephone number is prohibited.

Televisions should be cable-ready.

Thefts Thefts should be immediately reported to Campus Police and to the Assistant Director of Residence Life.

Vending Machines Vending machines that are coin and/or CAVS Card accessible are located in Asbury, Henson, and McCraray Halls and the Townhouses, as well as around campus.

Vending concerns should be reported to the UVa-Wise Bookstore.

Violations of the Agreement The following, in addition to non-compliance with the Agreement's Terms and Conditions, constitute violations of the Housing Agreement and may result in disciplinary action, termination of agreement, and/or removal from housing:

- ♦ Failure to claim space by 4:30 p.m. on the first day of classes.
- ♦ Failure to pay charges for housing and meal plan when due.
- ♦ Failure to complete pre-

tampering with any fire protection equipment, alarms or security devices. This includes removing batteries from fire alarms. Tampering with battery-operated fire alarms will result in a \$25 fine.

- ♦ Failure to maintain a full academic load of at least 12 hours.
- ♦ Smoking/use of tobacco in non-permitted areas (see Smoking/Tobacco-use Policy section).
- ♦ Hosting overnight minors (under the age of 18) and visitors of the opposite sex.
- ♦ Violation of College disci-



scribed check-in procedures (*i.e. pick up key*).

- ♦ Possession or storing of gasoline, kerosene, combustible materials, motorcycles, mopeds, or any explosives anywhere in the residence halls.
- ♦ Disturbing normal activities, damaging housing facilities, or interfering with other residents.
- ♦ Permitting students/non-students to reside in a space not assigned to them.
- ♦ Intentionally setting fires; intentionally causing false fire alarms; vandalizing or

plinary rules as listed in the on-line Student Handbook under the Student Code of Conduct, or violations of federal, state or local laws.

Visitation Hours All residence halls will begin the fall semester with the following visitation hours: **Sunday - Thursday, 8 am - midnight** and **Friday - Saturday, until 2:00 am.**

Members of the opposite sex are prohibited at all other times. Violations will result in judicial action.

RAs will schedule a second floor meeting mid-semester

in order to allow residents to democratically select their own visitation hours for the remainder of the year.

McCraray and Thompson Halls will not have unlimited visitation.

Use of opposite sex bathrooms is prohibited and is considered a violation of visitation policy.

Unauthorized entry into the residence halls during a break period is also considered a visitation violation.

Wall / Room Decorations

Only 10% of a residence hall room or apartment may

be covered with pictures, photos, posters, and/or other material. Curtains are not permitted and no decorations may be placed or hung from the ceiling.

All exterior door and window decorations, visible from outside, must be approved by the Assistant Director of Residence Life.

Violation of this policy will result in being charged with a Health & Safety violation and a \$25 fine.

**RESIDENTS —
YOU HAVE THE
OPPORTUNITY TO
GET INVOLVED
WITH THE
RESIDENCE HALL
ASSOCIATION!**

RHA is the elected voice for residential students.

RHA is affiliated with the following state, regional and national associations. Visit them on-line to learn more!

UVA-WISE
www.uvawise.edu

VACURH
www.vacurh.org

SAACURH
www.nacurh.com/saacurh/home.html

NACURH
www.nacurh.com

LIVING OPTIONS



ASBURY HALL

These two/three bedroom apartments are for upperclass students.

They are furnished with beds, wardrobes, chests, desks, and blinds. Each apartment has 1 1/2 bathrooms, furnished living room, small table and chairs, a full kitchen, and is hardwired for internet access.

Bedroom - 12'x15'
Bedroom window - 48"x 56"



HENSON HALL

This co-ed facility is our newest residence hall and is for upperclass students.

The building is air-conditioned and is hard-wired for internet access.

Two double rooms share a bathroom/shower. Rooms are furnished with beds, closets, chests, desks and blinds.

Room - 11'x17'
Room window - 56"x 60"



MARTHA RANDOLPH HALL

This suite-area residential facility is for upperclass students. It is air-conditioned. Each unit is hardwired for internet access.

These two-bedroom units are furnished with beds, chests, desks, closets, and blinds. These units have a bathroom and a common area with sofa, coffee table, end tables, and love seat.

Bedroom - 6'4"x13'6"
Bedroom window - 48"x48"



McCRARAY HALL

This, our largest residence hall has double occupancy rooms. It is an alcohol-free facility. This hall is for new students.

Rooms are furnished with beds, closets, chests, desks, and blinds. Desk lamps are furnished on the women's wing. Rooms are hard-wired for internet access.

Each floor has a common bathroom. Male residents live on one wing of the building and female residents on the other. The two wings are joined by a lobby. Loft kits may be rented from the Office of Housing & Residence Life.

Room - 11'x19'
Room window - 42"x66"



THEME HOUSES

Groups of six students apply for one of these six houses. This hall is for upperclass students. It also is an alcohol-free hall.

These three-bedroom houses have a full kitchen, a living room, and one full bath. They are furnished with beds, chests, closets, blinds, partially furnished living rooms, and dining table with chairs. High speed internet access is also provided.

Bedroom - dimensions vary
Bedroom window - 41"x48"



THOMPSON HALL

These two/three bedroom apartments are for new students. This is an alcohol-free facility.

They are furnished with beds, wardrobes, chests, desks, and blinds. Each apartment has 1 1/2 bathrooms, furnished living room, small table and chairs, a full kitchen, and is hardwired for internet access.

Bedroom - 12'x15'
Bedroom window - 48"x 56"



TOWNHOUSE APARTMENTS

These two-story, two-bedroom apartments are for upperclass students.

They each have a full kitchen, living room, one full bath and one half bath. Each is furnished with lofted beds, chests, closets, blinds, furnished living rooms, and dining table with chairs. High speed internet access is also provided.

The Townhouses are located approximately one-half mile from the main campus.

Bedroom - dimensions vary
Bedroom window - 44"x68"



Application for Campus Housing 2005-06
OFFICE OF HOUSING & RESIDENCE LIFE

The University of Virginia's College at Wise
 1 College Avenue • Wise, VA 24293-4412

E-MAIL wisehousing@virginia.edu
 PHONE (276) 328-0215
 FAX (276) 376-1068
 WEB www.uvawise.edu

Please print or type legibly.

Name _____
 Last First M. I. Preferred

SSN _____ Birth date _____ Sex Male Female

Home address _____
 PO Box/Street Address

 City State Zip code E-mail _____
 Home phone () _____

Emergency contact person _____ () _____
 Name Relationship Telephone

Class NEW — freshman transfer [circle one] RETURNING — sophomore junior senior [circle one]

Special needs resulting from physical impairment? yes* no *If yes, attach written documentation.

Residence hall preference Rank each hall above, with '1' being first choice. ¹alcohol-free facility

NEW STUDENTS __ McCraray¹ __ Thompson¹
 RETURNING STUDENTS __ Asbury __ Henson __ M. Randolph __ Theme¹ __ Townhouses

Roommate(s) preference Please list name and social security number for each roommate preference.

Receiving which choice is more important? roommate(s) residence hall

Lifestyle Do you smoke (note: all halls are tobacco free)? yes no
 Would you accept a roommate that smokes? yes no
 Will you bring a car to campus? yes no
 How do you rate your housekeeping? neat average messy
 How involved are you in extracurricular activities? very somewhat not
 Do you...? retire early retire late sleep w/music sleep w/o music

I hereby submit my Application for Housing to The University of Virginia's College at Wise. I certify that the above information is true to the best of my knowledge. My signature below indicates that I have received, read, agree to, and understand all the terms and conditions of the 2005-06 Housing Agreement, including payment of charges and forfeitures when due. **My required \$150 pre-payment for room reservation is enclosed.**

The 2005-06 Housing Agreement is for one academic year (fall & spring semesters).

Student signature _____ Date _____

Parent/guardian signature* _____ Date _____
 *Required if student is under 18 years old

Return this application and pre-payment to the Office of Housing & Residence Life (address at top of page).

Questions? Contact the Office of Housing & Residence Life at (276) 328-0215 or via e-mail at wisehousing@virginia.edu.

**** OFFICE USE ONLY ****

Asb Hen McC MR The Th Town Room _____ Date received _____



Rental Applications 2005-06
OFFICE OF HOUSING & RESIDENCE LIFE

The University of Virginia's College at Wise
 1 College Avenue • Wise, VA 24293-4412

E-MAIL wisehousing@virginia.edu
 PHONE (276) 328-0215
 FAX (276) 376-1068
 WEB www.uvawise.edu

MICROFRIDGE UNITS

Name _____ **SSN** _____
 Last First

Address _____ **E-mail** _____
 PO Box/Street Address

 City State Zip

I wish to rent one MicroFridge unit for (NOT REFUNDABLE):

- fall (August to December) semester only – \$75
- spring (January to May) semester only – \$75
- fall & spring (\$75 billed at the start of each semester) semesters – \$150



My signature indicates that I understand the \$75 per semester rental fee is not refundable and will be billed to my account in the Business Office. I agree to return the MicroFridge unit in its original state – clean and undamaged – at the end of the rental term (semester). I also understand that if the unit is not returned in its original state, I will be billed a replacement charge of \$425.

Signature _____ **Date** _____

LOFT KITS – AVAILABLE IN MCCRARAY HALL ONLY

Name _____ **SSN** _____
 Last First

Address _____ **E-mail** _____
 PO Box/Street Address

 City State Zip

I wish to rent one Loft Kit for (NOT REFUNDABLE):

- fall & spring semesters – \$75



My signature indicates that I understand the \$75 rental fee is not refundable and will be billed to my account in the Business Office. I agree to return the Loft Kit in its original state – clean and undamaged – at the end of the rental term (semester). I also understand that if the unit is not returned in its original state, I will be billed a replacement charge of \$125.

Signature _____ **Date** _____

**** OFFICE USE ONLY ****

MICROFRIDGE UNIT	Asb	Hen	McC	MR	The	Th	Town	Room _____	Date rec'd _____
LOFT KIT	Asb	Hen	McC	MR	The	Th	Town	Room _____	Date rec'd _____

	ASBURY	HENSON	MARTHA RANDOLPH	McCRARAY	THEME HOUSES	THOMPSON	TOWNHOUSES
Air conditioned		●	●				
Alcohol-free building				●	●	●	
Apartment style	●		●			●	●
Bedroom size	12'x15'	11'x17'	16'4"x13'6"	11'x19'	vary	12'x15'	vary
Bunkable beds	●	●		●		●	●
Cable TV	●	●	●	●	●	●	●
Carpeted bedrooms	●	●		ground floor only		●	●
Co-ed	●	●	●	●		●	●
Ethernet connections	●	●	●	●		●	
Handicap accessible	●	●	●	●		●	
High speed internet					●		●
Kitchen in unit	●				●	●	●
Laundry facilities in building	●	●		●	●		●
Loft kits				available for rent			provided
Meal plan options	12 or 19	19	19	19	12 or 19	12 or 19	12 or 19
Ping-pong/pool/or foosball tables		●		●			
Semi-private/private bath in unit	●	●	●		●	●	●
Residents total	47	112	48	219	6 per house	47	38
Tobacco-free building	●	●	●	●	●	●	●
Vending machines	●	●		●			●
Window measurements	48"x 56"	56"x 60"	48"x 48"	42"x 66"	41"x 48"	48"x 56"	44"x 68"
Year constructed	1984	2000	1992	1973	1958	1988	1971

FREQUENTLY ASKED QUESTIONS

WHAT ABOUT MY ROOM?

What is furnished in the room/bedroom?

Desk & chair, bed, wardrobe, chest, blinds, mattress, and mattress cover.

What is the size of the beds (sheets)?

All beds are twins but since some mattresses are thicker than the average mattress, we recommend twin-long sheets.

What should I bring for my room?

Be sure to check with your roommate(s) to avoid duplicate items.

- ♦ jacket, raincoat and/or umbrella
- ♦ clothes hangers
- ♦ sheets, blanket & pillow
- ♦ cleaning supplies
- ♦ telephone
- ♦ alarm clock
- ♦ toiletries
- ♦ toilet paper (only for private bathrooms)
- ♦ small fan (if your building does not have a/c)
- ♦ optional items - answering machine, computer, television, microwave, and refrigerator

Can I bring a small refrigerator?

Students may bring their own refrigerators (see size restrictions in the Terms & Conditions section) OR may opt to rent a MicroFridge unit (microwave/refrigerator combo - \$75/semester). Note that some apartments already have refrigerators.

What is a loft kit?

It is a kit that allows you to raise your bed and maximize space in your residence hall room. By lofting your bed, you are able to use the space below for your desk and dresser, increasing your liv-

ing space. Loft kits are available for rent in McCrarray Hall; all beds are lofted in the Townhouses.



WHAT SERVICES ARE AVAILABLE?

What is the College's technology policy?

It is the responsibility of every individual using a computer connected to the campus network to abide by campus network policy and applicable law. Failure to do so can result in the loss of network privileges.

Examples of prohibited conduct include, but are not limited to, account sharing, unauthorized access or attempted access of others' files or computing resources, willful distribution of harmful files (such as viruses), distribution of SPAM, and unauthorized access or distribution of copyrighted material.

Personal computers are not maintained by the Computer Services staff.

The College network policy on-line at www.uva-wise.edu.

What about internet access?

Residents in Asbury, Henson, Martha Randolph, McCrarray, and Thompson Halls have two ethernet outlets in each bedroom and do not need a modem to access the College network with their pc's. However, an installed ethernet card is required.

A guide for establishing an ethernet connection is available on-line at www.uva-wise.edu.

Townhouses and Theme Houses have Adelphia High Speed Internet.

What about telephone service?

Students must provide their own actual telephone units that have touch-tone capabilities, including the 'pound' (#) and 'star' (*) keys.

Residence hall numbers are 376-XXXX (see wall jack for extension). Dial '9' to access an outside line. Use last four digits only for any on-campus call.

Local service is provided and includes these custom calling features – call waiting, call hold, three-way calling, consultation, call transfer, call forwarding, and call waiting with tone block.

Calling cards are required for long distance calls — calls cannot be charged to residence hall telephones.

Local cellular services providers are: Alltel in Wise (276) 679-2014 and Crystal Communications in Big Stone Gap (276) 523-6311.

Can I purchase additional/premium cable TV channels?

The College provides a cable television service with 60+ channels, including all major networks, ESPN, CNN, TNT, WGN, MTV and C-SPAN.

Premium Channels (HBO, etc.) can be contracted at the student's expense with Adelphia Communications at (276) 679-3361.

FOR HELP?

Who is the Assistant Director of Residence Life (Asst. DRL)?

The Asst. DRL provides daily supervision to the Residence Life staff and serves as a resource, as well as a counselor, to residential students.

The Asst. DRL's office is located on the lower-level of Cantrell Hall.



Who is the Coordinator of Residence Life (CRL)?

The CRL serves as advisor to the Residence Hall Association (RHA). He/she assists the Asst. DRL with daily supervision of the Residence Life staff, also serving as a resource, as well as a counselor, to residential students.

The CRL's office is located on the lower-level of Cantrell Hall.

Who is the Resident Advisor/ Resident Director (RA/RD)?

Resident Advisors (RAs) are trained to serve as resources, peer counselors, and community builders.

Resident Directors (RDs) are the principle student administrators in the halls.

All residents should get to know their RA the first day on campus.

Who is Campus Police?

The College provides 24-hour/day coverage of campus with a staff of full-time

WHO IS THERE

police officers.

Students may contact the officer(s) on duty by calling 328-COPS or by accessing one of the five emergency (blue-light) phones on campus.

The Campus Police Office is located on the lower-level of Cantrell Hall.

Who are the Counselors?

UVa-Wise Counselors provide free, confidential counseling to students experiencing personal, social, emotional, or educational problems.

Counseling services focus on helping the student better manage the transitions involved in a successful college experience.

See one of the Counselors in the Center for Student Development on the lower-level of Cantrell Hall.



WHAT ELSE SHOULD I KNOW?

What does it cost to live on campus? Meal plans?

At the time of printing, 2005-06 rates had not yet been determined.

Annual residence hall rates for 2004-05 were:

- McCrary Hall \$2,808
- All other halls \$3,244

2004-05 rates for weekly meal plans were:

- 19 plan \$2,582
- 12 plan \$2,322

When do the residence halls open? The halls open at 9 am on the Sunday

before classes begin each semester — fall 2005 semester will be August 21 & spring 2006 semester will be January 15.

McCrary Hall residents check-in at McCrary Hall. All other residential students check-in at Henson Hall.

New students may be required to arrive early for extended Orientation activities.

What is the RHA?

The Residence Hall Association (RHA) is the elected 'voice' of the residential students. Responsibilities include activities and programs to promote a positive living-learning environment.

Do I need a CAVS Card?

Where do I get it? YES, the CAVS Card is your official College identification card.

It also serves a variety of other important purposes, including:

- ♦ meal plan card
- ♦ library card
- ♦ athletic pass (for all regular season, home events)
- ♦ debit system card (deposit monies at the Cashier's Office for 'just-like-cash' purchases in the Bookstore and the Dining Hall)
- ♦ vending/laundry card (deposit monies at the Cashier's Office for purchases from campus vending and laundry machines; monies are 'use it or lose it')

Cards must not be defaced in any way (no decals, punched holes for keyrings, etc.).

There is a \$5 charge for your CAVS Card (or a replacement card).

Freshman cards are made at Orientation and are picked up at Fall Convocation (the day before classes begin) in August. Returning student cards are made in the Student Center Office on the 3rd floor of the Slemp Student Center.

Cards expire when a student graduates or is otherwise no longer enrolled at the College.

Can I bring a car to campus? Parking?

Any student bringing a car to campus should register the car and purchase a parking decal at Orientation (during Casino Night) or before the first day of classes at the Campus Police Department on the lower-level of Cantrell Hall.

Freshman and sophomore residential students have designated parking at Carl Smith Stadium.



Is smoking/tobacco permitted in residence halls?

Smoking and the use of tobacco products (including chewless tobaccos) is prohibited in all residence halls. Smoking also is prohibited in all campus buildings, within 20 feet of building entrances, and within the seating areas/stands of all college outdoor athletic facilities.

What if I don't like my roommate(s)?

Adjusting to living with a roommate is part of the collegiate experience, and we find that most students quickly bond with their new roommate(s).

Additionally, the Assistant Director of Residence Life is available to mediate roommate conflicts.

What if I want to change rooms?

Room changes are scheduled on two dates each semester.

See the Assistant Director of Residence Life for details.

What transportation is available?

Tri-Cities Regional Airport (Blountville, TN; 423-325-6000) is within 75 minutes of campus and there are Greyhound Bus Stations in Bristol (TN) and Kingsport (TN), within approximately 90 minutes of campus.

The College will attempt to provide transportation to the Tri-Cities Airport and the Greyhound Stations when students cannot arrange their own transportation. 72-hour notice is needed.

Contact Campus Police at (276) 328-0190 during regular business hours to schedule transportation.

What are some of the most frequently called campus telephone numbers (dial last four digits only from on campus phones)?

Athletics	0206
Bookstore	0210
Campus Police	0190
Intramurals & Outdoor Recreation	4513
Registrar's Office	0116
Student Activities	4514
Student Affairs	0214

What lodging is available in the Wise/Norton area for my family/guests?

Best Western	328-3500
Days Inn	679-5340
Holiday Inn	679-7000
Super 8	679-0893





THE UNIVERSITY OF VIRGINIA'S
COLLEGE AT WISE

Office of Housing & Residence Life ♦ 1 College Avenue ♦ Wise, VA 24293

E-MAIL wisehousing@virginia.edu

PHONE (276) 328-0215

WEB www.uvawise.edu