

MINUTES OF STAFF COUNCIL MEETING

February 2, 2005

Present: Mary Burke, Jo Anne Harding, Rebecca Huffman, Joe Kiser, Linda Meade, Martha Necessary, Carolea Newsome, Tamara Robinson, David Short, Chancellor Ern, and Connie Hope.

Absent: Sandra Jones, Paul Kilgore, and Tim Wright.

Martha called the meeting to order.

Updates for old business

Slemp Student Center:

Hours –Since the last Staff Council meeting the Fitness Center has been opening at 7:00 a.m. on a trial basis. Attendance will be re-evaluated later in the semester to ascertain whether the hours should be changed permanently.

Rental Rates – Policies and procedures regarding rental rates for the student center facilities were approved by Chancellor Kaplan and the Cabinet. The full usage policy and fees are available on-line. Additional fees are charged only if extra cleaning is required after an event. Jodi Kern is available to answer any further questions.

Tree Planting Ceremony—A plaque, which will be unveiled at the dedication ceremony, has been acquired to commemorate the staff's gift of a tree to the college.

Employee Recognition Response update – Connie reported that response to the award program has been very good. She has received about 15 nominations to date. Retirees, students, co-workers and supervisors have nominated candidates to receive shirts. Recipients have been very pleased to learn that they had been nominated. Connie will send the shirt to the recipient's direct supervisor who will then present it to the employee. If the employee has no objections, a picture will be published in the faculty/staff newsletter along with a short announcement of the award.

New items for discussion

Self-Defense Class Information-Nichole Davidson is certified to teach self-defense and is willing to offer a class to all women employees if there is enough interest. Information regarding the class will be distributed by Tamara and will also be published in the faculty/staff newsletter.

Report – Social Committee

Joe will schedule a meeting of the committee to discuss spring events. Connie Rhoton and Michelle Bentley were suggested as contacts for ideas.

Report – Employee Relations Committee

The Employee Relations Committee will meet Tuesday, February 8 at 11:00 at Alumni Hall. Topic for discussion will be the staff handbook.

Report – Treasurer

There were no expenditures in January 2005. Balance to date: \$604.59

Employee Concerns – Inclement Weather Policy

It is the position of the Senior Administration that safety should be at the forefront of any consideration and an employee should be in contact with their supervisor and use their discretion in making a decision about traveling in inclement weather. The inclement weather policy is available online and from the Human Resources department.

Future Staff Council Meeting Dates:
Wednesday, March 2, 2005 and Tuesday, April 5, 2005.
Meetings will be held at 11:00 am at Alumni Hall.