

The University of Virginia's College at Wise
 Planning and Institutional Effectiveness

Unit/Department or Functional Area	Name and Title of Person Completing Form
ADIMINISTRATION	Gary Juhan, VC

Mission of Department or Functional Area

The mission of the Office of the Vice Chancellor for Administration is to provide comprehensive responsibility for administration and supervision of the student life program, Campus Police, Bookstore, and Facilities Management. The Office is responsible for providing leadership and vision in the management of the department through policy development, assessment, strategic planning, and serving in an advocacy role for student issues and concerns, as well as campus maintenance, safety, and beautification..

	2005-2006					
	Outcome Goals in Measurable Terms	Desired Accomplishment /Goals	Critical Priorities	How Outcomes Will Be Achieved	Method(s) of Assessment and/or Achievement	Results
	1. Achieve an average score of 4.2 or higher on a post-orientation evaluation (scale of 1-5) for those participating in the Extended Orientation Program and who felt the experience eased their transition into the UVa-Wise community.	2.4	F	Implement a new Extended Orientation Program in Conjunction with Welcome Week : Establish an Extended Orientation Planning Committee. Have new students check into their Residence Hall a day earlier than returning students. Assign all commuters to a small group. Select and train upperclassmen to lead small groups of new students through the Welcome Week and Extended Orientation experiences.	Compare FY2006 Orientation Evaluations to FY2005 Orientation Evaluations	

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2. 8-10 Champions of Character community service initiations completed.	1.2 1.4 1.7	S	Institute an initial community service project involving two or more sports in each fall semester. Additional projects will occur throughout the academic year.	Athletic department documentation.	
3. Participation increased in student activities, intramurals, outdoor recreation programs by 5%.	2.1	S	Increase the number of events held. Increase awareness of events through advertising and promotion efforts.	Comparison to 2004-05 baseline participation numbers.	
4. Education awareness programs provided by the Center for Student Development increased by 15%.	1.1 1.2 1.3 1.4 1.5 1.6	S	The Center for Student Development and Leadership will offer a minimum of 17 educational programs for the 2005-2006 academic year.	Assess number of education programs presented at the end of the year.	
5. Continued to rank in the top two of Commonwealth safety rankings.	2.1	S	Provide crime prevention and awareness activities and seminars in the residence halls and for the college community; conduct community policing activities; and maintain professional development training of officers.	Comparison of crime statistics with Commonwealth rankings. Comparison of educational and professional development programs offered with annual departmental reports.	
6. Implemented renovation of Chapel of All Faiths/Cantrell Hall plaza area.	2.6	K	Secure College Board approval, secure project funding, and complete design work. Work with College Buyer to secure contractor.	Construction anticipated start date of summer 2007 pending approval of Board and successful awarding of bid.	

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Analysis and Documented Improvements Narrative

Outcome Goal #1: *Achieve an average score of 4.2 or higher on a post-orientation evaluation (scale of 1-5) for those participating in the Extended Orientation Program and who felt the experience eased their transition into the UVa-Wise community.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?
2. What improvements have been made as a result of your efforts on this goal?
3. Did your assessment suggest other areas for further improvement?
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Outcome Goal #2: *8-10 Champions of Character community service initiations completed*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?
2. What improvements have been made as a result of your efforts on this goal?
3. Did your assessment suggest other areas for further improvement?
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Outcome Goal #3: *Participation increased in student activities, intramurals, outdoor recreation programs by 5%*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?

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2. What improvements have been made as a result of your efforts on this goal?
3. Did your assessment suggest other areas for further improvement?
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Outcome Goal #4: *Education awareness programs provided by the Center for Student Development increased by 15%.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?
2. What improvements have been made as a result of your efforts on this goal?
3. Did your assessment suggest other areas for further improvement?
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Outcome Goal #5: *Continued to rank in the top two of Commonwealth safety rankings.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?
2. What improvements have been made as a result of your efforts on this goal?
3. Did your assessment suggest other areas for further improvement?
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Outcome Goal #6: *Implemented renovation of Chapel of All Faiths/Cantrell Hall plaza area.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?

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- 2. What improvements have been made as a result of your efforts on this goal?**
- 3. Did your assessment suggest other areas for further improvement?**
- 4. Provide a one paragraph executive summary for the annual institutional effectiveness report:**