

The University of Virginia's College at Wise
Planning and Institutional Effectiveness

Unit/Department or Functional Area	Name and Title of Person Completing Form
Student Affairs/Office of the Dean of Students	Jeff Howard/Dean of Students

Mission of Department or Functional Area
<p>The mission of the Office of the Dean of Students is to provide services, programs and facilities which complement the academic experience and allow students to be successful and to excel at intellectual and personal development.</p> <p>We aim to accomplish this mission by:</p> <ul style="list-style-type: none">Developing student's leadership and life skillsThrough the development of a respect for and inclusion of all peoplePromoting a sense of campus community and college identityBeing good stewards of our resourcesAdvocating for the needs of studentsCreating a campus community where learning has no boundariesDeveloping an understanding of the importance of service and citizenshipTransitioning and integrating new students into the life of the collegeHolding students' accountable for responsible and ethical behavior

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2005-2006						
Outcome Goals in Measurable Terms	Desired Accomplishment /Goals	Critical Priorities	How Outcomes Will Be Achieved	Method(s) of Assessment and/or Achievement	Results	
<p>1. Achieve an average score of 4.2 or higher on a post-orientation evaluation (scale of 1-5) for those participating in the Extended Orientation Program and who felt the experience eased their transition into the UVa-Wise community.</p>	2.4	F	<p>Implement a new Extended Orientation Program in Conjunction with Welcome Week :</p> <p>Establish an Extended Orientation Planning Committee.</p> <p>Have new students check into their Residence Hall a day earlier than returning students.</p> <p>Assign all commuters to a small group.</p> <p>Select and train upperclassmen to lead small groups of new students through the Welcome Week and Extended Orientation experiences.</p>	<p>Use FY2006 Orientation Evaluations to establish a baseline for future comparison.</p>	<p>Extended Orientation Committee established in fall 2005.</p> <p>Program named "Expedition".</p> <p>Successful "Expedition Leader" or EL search resulting in selection of 25 upper class leaders representing each class, on and off campus, Greek and Non-Greek, proven student leaders and those just starting to get involved was held in the spring 2006 semester.</p> <p>An Expedition schedule was developed to be implemented in August 2006.</p> <p>EL's will arrive for training August 13 with a new first year student move-in day on August 18 marking the first day of the 5 day Expedition program.</p> <p>An evaluation form has been developed and will be given to all Expedition participants on August 22, 2006.</p>	
<p>2. Decrease by at least 2-3% the number of judicial cases referred to the Judicial Board and/or a 2-3 % decrease in the number of returning or second offenses.</p>	1.7		<p>Increase Standard Sanctions for Violations</p> <p>Revise training and training manual for those that hear Judicial Cases.</p> <p>Have members of the staff receive TIPS training.</p>	<p>Compare FY2006 Judicial Records to FY2005 Judicial Records</p>	<p>The overall number of cases for 2005-06 dropped from 523 (2004-2005) to 404, a drop of 30%.</p> <p>Key indicators include Alcohol Cases which dropped from 63 to 19; Weapon Charges went from 6 to 4, Drugs from 10 to 2, and Health and Safety Violations from 251 to 219.</p> <p>Some categories increased:</p>	

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						<p>Failure to Exit during a Fire Alarm went up from 13 to 46, Visitation Violations jumped from 1 to 6 and Theft Incidents went from 3 to 5.</p> <p>Four members of the UVa-Wise Student Affairs staff became certified TIPS Trainers in the fall 2006.</p> <p>Alcohol sanctions were strengthened with additional fines, service hours and counseling sessions added.</p>
	3. Effectively implement a new First Year Housing requirement	2.1	F	<p>Effectively implement a new First Year Housing requirement :</p> <p>Train and educate students, members of the college faculty and staff, and parents on the new policy.</p> <p>Develop a system for those who wish to appeal the policy.</p> <p>Work with the Admissions Office to hold an appropriate number of spaces, so as not to be too full or have too many empty spaces in First Year Halls.</p>	Effectively implement the new policy and house all first-year students who apply for housing before August 1, 2006.	<p>A new policy was drafted and approved by the Board.</p> <p>The policy was implemented with the new housing application for the 2006-07 academic year.</p> <p>An appeal process was implemented.</p> <p>McCrary and Culbertson Halls were made first year residence halls.</p> <p>Move-in day for first year students is set for August 18, 2006.</p> <p>All freshman applying before August 1, 2006 were successfully housed with freshman halls being at 100% occupancy on August 1, 2006.</p>

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Analysis and Documented Improvements Narrative

Outcome Goal #1: *Achieve an average score of 4.2 or higher on a post-orientation evaluation (scale of 1-5) for those participating in the Extended Orientation Program and who felt the experience eased their transition into the UVa-Wise community.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met. Unknown at this time. Results can not be evaluated until August 22, 2006 when evaluation is conducted.

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming? NA at this time
2. What improvements have been made as a result of your efforts on this goal? NA at this time
3. Did your assessment suggest other areas for further improvement? NA at this time
4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Expedition, a new extended orientation program to help ease the transition of new and transfer students to the UVa-Wise community was first held in August 2006. Expedition took over a year to pull together including scheduling, planning and the selection and training of small group, upper class leaders.

Outcome Goal #2: *Decrease by at least 2-3% the number of judicial cases referred to the Judicial Board and/or a 2-3 % decrease in the number of returning or second offenses. |*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met. Met

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If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?

1. What improvements have been made as a result of your efforts on this goal?

Changes were made in the way small, first offense infractions such as “failed health and safety inspection” were handled. Warning letters appear to be an effective manner of handling such offenses and can be useful in preventing the draining of judicial resources.

2. Did your assessment suggest other areas for further improvement?

Significant drops in alcohol and drug charges after increases in minimum sanctions have led to a review of sanctions for all charges.

3. Provide a one paragraph executive summary for the annual institutional effectiveness report:

The number of judicial cases for the 2005-06 year decreased by 30% with significant drops in categories which had seen adjustments to minimum sanctions specifically drug and alcohol cases.

Outcome Goal #3: *Effectively implement a new First Year Housing requirement.*

Based on your results, analyze and document the reasons the expected outcome was a) met, b) partially met, or c) not met. Met

1. If outcome goal was b) partially met or c) not met, what further actions will you take to address this shortcoming?

2. What improvements have been made as a result of your efforts on this goal?

The plan put into use to house all first year students has proven effective and will be used annually to house all first year students under the new residency requirement.

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3. Did your assessment suggest other areas for further improvement?

No

4. Provide a one paragraph executive summary for the annual institutional effectiveness report:

Through pre-planning and work with Admissions, a First Year Residency Requirement was drafted. Once the plan was in place a system of verification, appeals and placement was developed to hold spaces for members of the freshman class. The number of needed spaces was estimated through valuable input from Admissions. Exactly 100% of first year students applying by August 1, 2006 were housed with 100% permanent spaces being utilized at that time.