

FACILITIES MANAGEMENT

One College Avenue ▪ Wise VA 24293

276-328-0196 PHONE

276-328-0286 FAX

PAINT REQUEST FORM

Name _____ Date _____

Department _____ Project account number _____

Requested date of completion _____

Building and/or room number _____

Paint color requested (select warehouse or contract color):

- ☐ State warehouse color¹ –
- | | | |
|-----------------|---------------|-----------------|
| extra white | bone white | buckram binding |
| princeton white | stately white | philly white |
| crushed ice | dover white | du-bone white |
| roasted almond | cool platinum | du-shell white |

- ☐ State contract color² – paint name _____ number _____

Project Authorization:

Department supervisor _____

Name	Signature	Date
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Chancellor/V. Chancellor _____

Name	Signature	Date
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¹ All classrooms will use state warehouse colors unless otherwise specified by the Chancellor or appropriate Vice Chancellor.

² Approval by the Chancellor or appropriate Vice Chancellor is required to use state contract colors for offices and/or common areas. Additional fees will be incurred.

***** FOR OFFICE USE ONLY *****

Request received _____ / _____

Date Initial

Approved / Denied _____ / _____

Date Initial

Completed _____ / _____

Date Initial