

## Library Media Program Internship Course/LIB 3940

The Library Media Program culminates in the internship course (LIB 3940). This six-hour course is part of the VDOE-approved program for the Library Media endorsement and includes participation in activities, routines, and procedures of the school library. The course fulfills internship requirements for licensure as a school librarian and may be used to meet part of the professional education requirements. Students may register for the internship course once all of the core UVA and UVA Wise classes are completed.

The internship course is a very exciting opportunity for interns to showcase their content and experiential knowledge mastered throughout the UVA and UVA Wise coursework as part of the program. Also, the knowledge, experience, and mentor guidance gained during the internship are a vital part of future successful careers in a school library.

The internship is comprised of 200 hours spent in a school library while working under the supervision of a licensed Library Media Specialist and a college supervisor. The internship is normally completed in one semester. However, it may be extended over two semesters, with prior permission by the UVA Wise college supervisor with whom the intern is working, if a student is unable to complete the internship due to work obligations or other extenuating circumstances. UVA Wise library media students should register for the course (LIB 3940) during the semester that they plan to begin the internship. After enrolling in the internship, a college supervisor will be assigned to each intern. The college supervisor will collaborate with interns on school placements and observations. Interns are not permitted to accumulate hours or to begin internships without the approval of the college supervisor.

The internship is structured to fall within the typical academic year. However, in rare circumstances, summer hours may be pre-approved by the UVA Wise college supervisor. The total number of hours that can be accumulated in the summer is 25 hours. Since most time during the summer will not be permissible for internship hours, interns who are planning to request summer hours should seek approval from the UVA Wise college supervisor before beginning any hours. Interns must also work directly with a fully licensed school librarian who serves as a mentor within the school library setting.

**PLEASE NOTE:** A maximum of 10 hours will be allowed for conferences, virtual meetings, and other activities outside of the school library. At least 190 hours must be logged in a school library. The VDOE requires interns to work directly with students within the school library setting in order to qualify for the internship guidelines as part of the approved program for licensure as a library media specialist.