



University of Virginia's College at Wise

Proposed Project Title: _____

Project Location: ☐ at UVA Wise ☐ at another location: _____

Name: _____

(Last) *(First)* *(Middle)*

Campus or local address: _____ Box # _____

Address during project: _____

E-mail: _____ Local phone: _____

Academic major: _____ Expected date of graduation: _____

Overall GPA: _____ Major GPA: _____

Sponsoring Faculty Member Name: _____

Anticipate Project Completion Date: _____

IRB Approval Number (Indicate assigned number if still in review): _____

This application, along with other required materials for the fellowship, must be submitted to the Director of Undergraduate Research (vmu5un@uvanvise.edu). The Research Fellowship program is highly competitive, and all supporting documentation will be evaluated by the Undergraduate Research and Creative Activities Committee of the University of Virginia's College at Wise. Fellows will be expected to work closely with their faculty mentors throughout the duration of the project.

(Signature of Student)

(Date)

(Signature of Sponsoring Faculty Member)

(Date)

Signature of Co-sponsoring Faculty Member – if chosen)

(Date)

RESEARCH PROPOSAL AND SUBMISSION INSTRUCTIONS

2026

Applications due: 5:00 P.M. on March 20, 2026

STUDENT QUALIFICATIONS

Students who apply should:

- a. be in good standing academically
- b. be highly motivated to participate in research or creative activity and should have demonstrated the potential for success in research or creative activity
- c. be a good campus citizen (i.e. have no judicial violations)

STUDENT SUBMISSION INSTRUCTIONS

Student submissions should include the following:

- a. Application form (the first sheet of this packet)
- b. One-page cover letter that addresses how the fellowship experience will help the student pursue their career goals and academic interests.
- c. A research proposal/project overview including the following:
 - 1. Topic - If topic is interdisciplinary, clearly indicate all disciplines involved.
 - 2. Questions to be addressed or aesthetic object to be pursued
 - 3. Methodology (If human subjects are used, include IRB approval or indicate submission timeline.)
 - 4. Schedule (when and where research or creative work will be completed)

Please use 1-inch margins and 12-point font. Proposals should be greater than 3 pages in length, but no more than 5 pages.
- d. Two letters of recommendation from professors who can assess the student's intellectual abilities and career potential (One letter should be from the student's faculty mentor.). The faculty mentor's letter should include a statement describing the nature and frequency of interactions with the student. This information should include the proposed number of hours a week the mentor will spend with the student. If the student or faculty mentor will be out of town during the summer, the means used to monitor student progress must be explained.

PUBLIC PRESENTATION

Students who receive summer stipends will be required to present their project on **Research Day 2027** and/or at an academic conference.

REFLECTION WRITING

A 1-page reflection paper will be required upon completion of the proposed project that provides a brief summary of the work performed and the impact of the work on the student.