



The University of Virginia's College at Wise  
1 College Avenue • Wise, VA 24293  
Phone: (276) 328-0100  
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## TITLE IX NOTIFICATION

This form must be completed and returned to the Title IX Coordinator within 24 hours of receiving information from a complainant.

Name of Complainant: \_\_\_\_\_

Name of Accused: \_\_\_\_\_

Incident occurrence: Category:  misconduct  harassment  discrimination  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_ and Time \_\_\_\_:\_\_\_\_ am/pm  
Location \_\_\_\_\_

### Information reported by the complainant:

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### Responsible Employee/Person submitting this notification:

This information was reported to me on: Date \_\_\_\_/\_\_\_\_/\_\_\_\_ and Time \_\_\_\_:\_\_\_\_ am/pm.  
Report submission date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name \_\_\_\_\_ Signature \_\_\_\_\_

**Submit this completed form in a sealed envelope within 24 hours of receiving information from a complainant to:**

**Tabitha Smith**  
**Title IX Coordinator & Director of Diversity & Inclusion**  
Office of Compliance, Conduct, & Inclusion  
276-328-0131 business hours | 276-870-5065 after hours  
EMAIL: Tabitha.Smith@uvawise.edu