

# University of Virginia's College at Wise

## SCHEDULE ACTION FORM

**Semester / Term:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Jenzabar ID No.:#:** \_\_\_\_\_  
**or last 4 digits of SSN#:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_  
**(REQUIRED)**

**PLEASE CHECK STUDENT STANDING:**

FRESHMEN  
 SOPHOMORE  
 JUNIOR  
 SENIOR

NON-DEGREE

*Comments:*

\_\_\_\_\_  
**Advisor Signature (required)**

\_\_\_\_\_  
**Dean or Dept. Chair Signature (if required/requested by the Office of the Registrar)**

### SCHEDULE CHANGE(S) - PLEASE COMPLETE ALL SECTIONS

PLEASE USE THE COMPLETE COURSE ID & NUMBER (EX: ENG-1020-05)

COURSE ID and #	COURSE TITLE <small>EX. (SCIENTIFIC METHODS)</small>	NO.# OF CREDITS	ADD	DROP	<small>Initials for Course Authorization (if needed)</small>
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	
			<input type="checkbox"/> ADD	<input type="checkbox"/> DROP	

With above changes, I'll be registered for \_\_\_\_\_ credits.

Approval to go above the maximum or below the minimum allowed by UVA-Wise requires the approval of the Dean's Office.

**Notice: An e-mail will be sent to the UVA-WISE e-mail address listed above if there is a problem processing this schedule action form. It is the responsibility of the student to check for schedule accuracy via the student portal. An updated schedule will be available on-line within 2-3 business days.**