Welcome and Opening Remarks

Marcia Gilliam

Special Recognition

Marcia Gilliam/Donna Henry

Lunch

Call Meeting to Order

Marcia Gilliam

Remarks by Vice Chair

Lewey Lee

New Board Member Orientation

Marcia Gilliam/Donna Henry

- Freedom of Information Act (FOIA)  
  Lewey Lee
- Academic Area/Information Technology  
  Sandy Huguenin
- Enrollment Management/Student Life  
  Rusty Necessary
- Development/College Relations  
  Bob Bragg
- Finance/Athletics  
  Sim Ewing

Review of College Board Bylaws

Marcia Gilliam

Review of College Board Retreat Agenda

Marcia Gilliam

Remarks by Chancellor

Donna Henry

- SACS COC On-Site Visit Update
- College Update

Closing Remarks

Marcia Gilliam
The University of Virginia’s College at Wise Board Executive Committee met on August 12, 2015, at 12 noon at the Lila Vicars Smith House. Members present were Paul Buchanan, Marcia Gilliam, George Hunnicutt, Lewey Lee and Karen Mullins. Member joined the meeting by phone was Merry Lu Prior. Others present were Shannon Blevins, Bob Bragg, Sim Ewing, Betsy Grossman, Amelia Harris, Donna Henry, Sandy Huguenin, Rusty Necessary, Junetta Nuckels, Kathy Still, Margie Tomann, and Debra Wharton.

Prior to the meeting, a luncheon was held in the pavilion of the Lila Vicars Smith House. The guest of honor was Marcia Quesenberry in recognition of her service to the college upon the occasion of her retirement. A resolution of appreciation approved by the members of the Executive Committee on behalf of The University of Virginia’s College at Wise Board was presented to Ms. Quesenberry.

The meeting began at 1 p.m. in the dining room of the Lila Vicars Smith House. Chair of the Board, Marcia Gilliam presided and minutes were taken by Rue Gembach.

Report of the Nominating Committee: Ms. Gilliam announced that Edward Baine will be stepping off the College Board due to new duties at Dominion. The Nominating Committee recommended that Katheryn Curtis, Senior Vice President of Power Generation at Dominion Resources, Inc., be appointed to serve as a member of the College Board.

Ms. Gilliam reminded everyone of fall convocation scheduled for August 18, at 10 a.m. and encouraged their attendance.

Remarks by Vice Chair: Lewey Lee plans to recognize a member of the faculty at each meeting. He recognized Michael O'Donnell for his outstanding service to the College over the last 47 years.

Remarks by Student Board Member: Junetta Nuckels remarked that she is pleased to serve as the student member of the College Board and looks forward to working with everyone.

New Member Orientation

Freedom of Information Act (FOIA) - Lewey Lee reviewed the particulars of the Freedom of Information Act with the members as it applied to the College Board.
Academic Affairs and Information Technology: Sandy Huguenin, Provost and Vice Chancellor for Academic Affairs, presented an overview of both the academic area and the information technology areas.

Enrollment Management and Student Life: Rusty Necessary, Vice Chancellor or Enrollment Management and Student Life, presented an overview of both the enrollment management and student life areas.

Development and College Relations: Bob Bragg, who became Vice Chancellor for Development and College Relations effective July 6, 2015, provided an update on the activities of the development and college relations areas.

Finance and Athletics: Sim Ewing, Vice Chancellor for Finance and Administration, provided an update on the areas of finance and athletics.

Review of College Board Bylaws: Ms. Gilliam presented the following two proposed changes to the Executive Committee for consideration.

Section V. Officers, Organization, Executive Committee: The following sentence be added to the first paragraph — The at-large members of the committee may not serve more than one term consecutively.

Section VII. Meetings: The last two sentences of the second paragraph were changed to read: A quorum of the Board for the conduct of business shall be 11 voting members (changed from 8). For meetings of the executive committee a quorum shall consist of four voting members (changed from three).

A motion to make the above changes was made by Paul Buchanan and seconded by George Hunnicutt. The motion was approved unanimously.

College Board Retreat: Ms. Gilliam reviewed the draft agenda for the College Board Retreat scheduled for September 2, in the David J. Prior Convocation Center. Chancellor Henry suggested that a tour of the new library should be added to the agenda. She also reported that Mark Luelien, Associate Vice President of Development at the University of Virginia, will attend the College Board Retreat.

Remarks by Chancellor: Donna Henry, Chancellor, provided an update on the upcoming SACS COC reaffirmation visit to campus in October. She also reported that with the retirement of Marcia Quesenberry, Associate Vice Chancellor for Strategic Planning and Projects, and Rue Gembach, Office Manager, she plans to reorganize the operation of the office of the chancellor. She closed by reporting that a new Cavalier mascot will be presented at Homecoming on October 3.

There being no further business or comments, the meeting of the Executive Committee adjourned at 2:35 p.m.
## UVa-Wise College Board Meetings
### Submission Dates, FY2016

<table>
<thead>
<tr>
<th>All Materials for Board Packets Due:</th>
<th>Chancellor's Talking points for PowerPoints or other items due:</th>
<th>College Board Meeting:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda Item 1 pagers</td>
<td>August 19, 2015</td>
<td>September 2, 2015</td>
</tr>
<tr>
<td>Senior Staff Reports</td>
<td>November 20, 2015</td>
<td>December 4, 2015</td>
</tr>
<tr>
<td>PowerPoints</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August 13, 2015</td>
<td>TBD if needed</td>
<td></td>
</tr>
<tr>
<td>November 16, 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February 29, 2016</td>
<td>March 4, 2016</td>
<td>March 18, 2016</td>
</tr>
<tr>
<td>TBD if needed</td>
<td>TBD if needed</td>
<td>April 13, 2016 (student interviews)</td>
</tr>
<tr>
<td>April 18, 2016</td>
<td>April 22, 2016</td>
<td>May 6, 2016</td>
</tr>
</tbody>
</table>
The University of Virginia's College at Wise Board
Resolution of Appreciation
Marcia K. Quesenberry

WHEREAS, Marcia Quesenberry has provided selfless and invaluable service to The University of Virginia's College at Wise since 1992; and

WHEREAS, Ms. Quesenberry has capably managed the College's institutional effectiveness efforts, overseeing yearly office reviews, guiding institutional assessment efforts, and integrating assessment with strategic planning; and

WHEREAS, Ms. Quesenberry has played an essential role in preparing for four consecutive SACS COC five and ten-year reaffirmations of accreditation, providing expertise, personal leadership, and her exceptional writing abilities; and

WHEREAS, Ms. Quesenberry has played a key role as a member of the College's senior management, managing the regular meetings and collective activities of the Senior Staff and the Cabinet, assisting the Chancellor, and overseeing numerous special projects of major importance to the institution; and

WHEREAS, Ms. Quesenberry served as Interim Vice Chancellor for Development and College Relations on two different occasions; and

WHEREAS, Ms. Quesenberry has played an instrumental role in major initiatives to benefit the region, including the Appalachian Prosperity Project and the Southwest Virginia Health Authority; and

WHEREAS, Ms. Quesenberry coordinated the Commission on Science and Engineering over three chancellorships, including conducting feasibility studies and writing the successful proposal for state approval; and

WHEREAS, Ms. Quesenberry was the founding executive director of the Southwest Virginia Public Education Consortium that continues to serve the region, connecting K-12 systems with higher education institutions; and

WHEREAS, Ms. Quesenberry led the creation of the Linwood Holton Governor's School, the first online school of its kind in the nation and was the co-creator of the Healthy Appalachia Institute, a joint venture with the University of Virginia; and

WHEREAS, Ms. Quesenberry has assisted six chancellors with crafting their messages and reports to communicate the College's mission, values, and achievements to the College Board, Board of Visitors, and the public; and

WHEREAS, Ms. Quesenberry also has been valued as a kind and considerate friend by her colleagues and has served the College with loyalty, grace, dignity, and warmth;

THEREFORE BE IT RESOLVED that the members of The University of Virginia's College at Wise Board, on behalf of the faculty, staff, and students, extend to Marcia Quesenberry their profound gratitude, respect, and best wishes on her retirement and for all future endeavors.