

Council of Chairs
Nov. 1, 2016

Present: Amy Clark, Bryan Hoyt, Priscilla Brame, Robin Benke, Jacob Somervell, Amelia Harris, Sandy Huguenin, Tom Costa, Margie Tucker, Frank Frey, John Mark Adrian, Michael McNulty, Cathie Collins, Jeff Cantrell

Mr. Huguenin said he had received an email that morning from the Department of Planning and Budget saying state revenues are down and state agencies are asked to prepare for a possible 7.5 percent budget cut for the next fiscal year; higher education so far is exempted. The College has had to return \$117,000 to the state that was earmarked for pay increases.

Mr. Frey asked about the tables missing from a classroom in Smiddy Hall; he had heard that class size would be reduced in that room due to lack of seating. Mr. Huguenin replied that the tables would be replaced.

Ms. Harris said that faculty had been sent due dates for tenure and promotion portfolios. Eligible for tenure are Galen Sedo and Jan Fiala; coming up for pre-tenure reviews are Ryan Huish, Mike Shell, Cody Sanders, and Matthew Williams. She still needs the oral and written communication rubrics that were due in May.

Mr. Huguenin reminded the group of the Casteen Plaza dedication tomorrow at 4 p.m. outside the library's fourth-floor entrance.

Ms. Tucker said she has met with Sim Ewing on behalf of the budget subcommittee and is gaining a better understanding of the budgeting process. Mr. Costa asked that he replace Mark Clark on the general education subcommittee and that Frank Frey take his place on the budget subcommittee; and that Michael McNulty be added to the general education subcommittee. Regarding budget goals, Mr. Huguenin would like to see funds set aside for faculty recognition and sabbaticals.

Mr. Somervell asked about the bus service giving students a ride home for breaks, and said students were told to leave at 9:30 on Friday causing them to miss exams. Faculty have asked if they are required to offer early exams for these students. Mr. Huguenin said there is no policy in place; it is to the discretion of the faculty member. Mr. Huguenin will get more information about the bus service.

Mr. Somervell asked who is responsible for unlocking buildings and classrooms; the reply was maintenance.

There were several questions about the lateness of exams this semester; there are two and a half days after exams end and Christmas break begins. The group agreed to review the academic calendar for the coming years.

Ms. Collins has drafted a letter outlining employee complaints about the health insurance; the Faculty Senate executive committee is reviewing the letter.

Ms. Harris announced that the musical *Chicago* will be shown Nov. 13 at Eastman's employee center and is free to students. The show is a collaboration between Barter Theater and the Symphony of the Mountains.

Mr. Costa said CVC History Night is Nov. 11 and will honor former professor Glenn Blackburn.