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CAMPUS SECURITY-CLERY ACT: UVA Wise is committed to helping the campus community provide for their own safety and security. The Annual Security and Fire Safety Report containing information on campus security and personal safety, including alerts, fire safety, crime prevention tips, and crime statistics is available at www.uvawise.edu/ASR. A copy is available upon request by calling 276-328-0190 or 276-376-3451.

The University of Virginia’s College at Wise is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the baccalaureate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of The University of Virginia’s College at Wise.

Updated September 5, 2019
STUDENT RESPONSIBILITY

In this Student Handbook, you will find information regarding policies and procedures that govern student rights and responsibilities at UVA Wise. Please also consult the College Catalog for additional information regarding academic policies and regulations.

This handbook is published for the purpose of providing information about UVA Wise and its programs. Contents of this handbook are subject to change at any time without notification. Students are responsible for keeping themselves informed of current policies and procedures. It is the responsibility of all students to adhere to all rules, regulations and deadlines published in the catalog and the Student Handbook. Students are required to participate in all student outcomes assessment activities as deemed appropriate.
WELCOME FROM SGA PRESIDENT

Welcome to UVA Wise

It is my great pleasure to welcome you back to The University of Virginia’s College at Wise. Some of you are returning to campus after a summer away, but for others, you are here for the first time – so a special welcome to all of you.

As the President of the Student Government Association, it is my great honor to serve our students and the campus community. This year, my colleagues and I have high expectations to make many meaningful contributions to the student experience. Together, we comprise a team of 26 students who share a passion for leadership; students who have the courage to initiate changes toward the enhancement of our college; students who foster inclusivity; and students who promote a more unified student body. [For a more detailed explanation of the purpose we serve, I would invite you to see our webpage: www.uvawise.edu/sga. Also here you will find information on events that are hosted by SGA, your elected SGA representatives, and an opinions/suggestions page where you can submit your ideas.]

Across our beautiful campus, you will find an abundance of resources and opportunities. Many (actually almost all) of these are free to you as a student so I urge you to use them for your benefit. The quality of student life that we all wish to experience begins with a personal initiative to be more involved within our community. Whether it be getting involved with an organization, service project, fraternity or sorority, intramural team, or whatever it may be – there is something here for everyone!

In closing, please know that the Student Government Association is here to serve you. We hope that you always feel welcomed to stop by our offices located on the 3rd floor of the Slemp Student Center inside the Student Leadership Wing. Additionally, we hold formal meetings every Friday at 1 p.m. in the Dogwood Room on the 5th floor of the Slemp Student Center and you are always welcome to join us there.

The Student Government Association wishes you a fabulous year full of success!

A. Mason Phillips
Student Government Association President
Welcome Home Cavaliers!

As Dean of Students and Chief Housing Officer, it’s my pleasure to welcome you to The University of Virginia’s College at Wise. We are excited that you have chosen one of the nation’s top, public liberal arts colleges to pursue your higher education dream.

UVA Wise is dedicated to your journey and growth as a student and a student leader. You will have opportunities to learn both in and outside of the classroom and in a variety of settings and experiences. Here you will find over 50+ clubs and organizations, a variety of student activity and intramural programs, a dynamic residence life experience, a number of student leadership experiences, and much more to help complement your student experience.

In addition to the College Catalog, which outlines academic expectations, policies and requirements, this handbook provides you valuable information about our campus. In this Handbook, you will find information about student and campus life, policies, procedures and information about various resources and offices that are here to help you achieve success at UVA Wise.

Be sure to familiarize yourself with this Handbook, along with other College publications including the Catalog. These documents serve as your guide to our learning community. If you have questions, please ask. There are caring faculty and staff across campus ready to serve you.

As you start this academic year, I encourage you to explore the ways that you can be a part of our campus community. Whether it is through athletic competition, undergraduate research, participation in a club or organization, or serving as a student leader, your college experience is what you make it. Your participation in the life of our campus helps to enrich our student body and makes our community stronger. Look for ways to serve your fellow students and our community. We are glad you are here and look forward to watching your success!

Best regards,

Joshua V. Justice
Dean of Students & Chief Housing Officer
ACADEMIC CALENDAR 2019-2020

FALL 2019
Sunday, August 18  Residence Halls Open; Move-In Day
Monday, August 19  Orientation/registration/payment of fees
Tuesday, August 20  Registration/Fall Convocation
Wednesday, August 21  Classes Begin
Wednesday, August 28  Last Day to add a new course
Wednesday, August 28  Students who have not paid will be dropped
Friday, September 13  Last Day to receive a refund
Friday, October 4  Mid-semester grades due
Saturday, October 12  Fall Break begins/Residence halls close
Sunday, October 20  Fall Break ends/Residence halls open 9 a.m.
Wednesday, November 27  Residence Halls Close; Thanksgiving Break Begins
Sunday, December 1  Residence Halls Open
Monday, December 2  Classes resume
Friday, December 6  Last day of classes
Saturday, December 7  December Graduates Brunch
Monday, December 9  Exams Begin
Friday, December 13  Exams End
Saturday, December 14  Halls Close 9 a.m.; Winter Break Begins
Monday, December 16  Grades posted by noon

SPRING 2020
Sunday, January 12  Residence Halls Open 9am
Monday, January 13  Registration/Payment of Fees
Tuesday, January 14  Classes Begin
Tuesday, January 21  Last Day to Add a New Course
Tuesday, January 21  Students who have not paid will be dropped
Friday, February 7  Last day to receive a refund
Friday, February 28  Mid-semester grades due
Friday, February 28  Graduation applications due
Saturday, March 7  Spring Break begins/Residence Hall close
Sunday, March 15  Spring Break ends/Residence halls open 9 a.m.
Friday, March 20  Last day to withdraw from a course
Friday, May 1  Last day of classes
Monday, May 4  Exams Begin
Friday, May 8  Exams End
Saturday, May 9  Commencement
Saturday, May 9  Halls close at 7 p.m.
Monday, May 11  Grades posted by 5 p.m.

ABOUT THE COLLEGE

The University of Virginia’s College at Wise, formerly Clinch Valley College of the University of Virginia, is the only four-year, state-supported college in far southwestern Virginia and is a division of the University of Virginia.
Situated on 396 acres in Wise County, UVA Wise is an incredible example of the determination and perseverance of southwestern Virginia citizens. Before the College was created, there were no public colleges in Virginia west of Radford. Higher education was simply out of reach for most residents of Virginia’s Appalachian Mountains.

When local residents Fred B. Greear, William A. Thompson, Kenneth P. Asbury, affectionately known as the “Three Wise Men,” and others made their case to University of Virginia President Colgate Darden for establishing a college in Wise, the Commonwealth of Virginia supported the cause by offering $5,000 to open, staff, and operate the two-year school for the first year.

Local supporters donated over $6,000 to furnish and equip the classrooms. Wise County donated property and two sandstone buildings, remnants of the county poor farm, to house the first classes. All of these events happened in the winter of 1954. In September of that same year, Clinch Valley College opened its doors to 100 freshmen.

Many of the first classes of graduates went on to the University and other senior institutions and became some of the region’s most successful professionals. As more graduates of the two-year college expressed their preference to stay closer to home to complete their baccalaureate degrees, the College began the process to become a senior institution. The College first granted Bachelor of Arts degrees in June 1970. Bachelor of Science degrees were first awarded in 1973. Bachelor of Science in Nursing degrees were first awarded in 1996. From 1954 to 2016, the College has awarded 13,851 degrees and certificates.

One of the most significant events in the College’s history was the adoption of a new name. On July 1, 1999, following passage of legislation by the Virginia General Assembly, Clinch Valley College became The University of Virginia’s College at Wise.

The small College - once nicknamed “Poor Farm University” - is now a vibrant undergraduate institution. UVA Wise is a member of the Council of Public Liberal Arts Colleges (COPLAC) and recognized as a College of Distinction. In recent years, the College has experienced an expansive building program, the creation of new academic majors, and the recruitment of the next generation of talented faculty and staff.

The liberal arts foundation emphasized at UVA Wise prepares students for professional careers, graduate study, and lifelong learning. The College’s liberal arts foundation promotes the thoughtful development of the ideas, insights, values, competencies and behavior of an educated person. Small classes taught by faculty who focus on teaching excellence, creative and scholarly activities, and community service characterize its student-centered learning environment. Campus life provides a rich variety of cultural activities that broaden students’ perspectives on the world and its evolving global society.

UVA Wise offers undergraduate programs in the arts and sciences as well as undergraduate professional programs in business, software engineering, nursing, teacher education and other fields, all characterized by a strong liberal arts experience.

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INSTITUTIONAL MISSION, GOALS & VISION

OUR MISSION

The University of Virginia’s College at Wise, a public liberal arts institution, provides students with learning experiences that offer opportunities to develop the insight, competence, sensitivity, and integrity necessary for living enriched lives and for enriching the lives of others. Established in 1954 as a college of the University of Virginia, it is guided by the values of citizenship and altruism. Proud of its
Appalachian heritage, the College continues to honor its commitment of service to Southwest Virginia, the nation, and the world. The College is guided by a legacy of teaching and scholarly excellence and by a dedication to quality in both the arts and sciences and professional programs. Above all, The University of Virginia’s College at Wise is a diverse community of people who believe that information can be transformed into knowledge and that teaching and learning create a foundation for wisdom.

Approved by the University of Virginia Board of Visitors on February 4, 2004. SCHEV staff reported approval to SCHEV Board on January 11, 2005. Re-affirmed by the University of Virginia Board of Visitors on June 5, 2014.

OUR GOALS & VISION

• To provide its students the finest possible education in the public liberal arts tradition that has guided the College since its inception.

• To give students the ability, confidence and initiative to use their undergraduate educational experience as a springboard for greater accomplishment.

• To encourage critical thinking among our students and enable them to make decisions based on research and evidence while retaining their commitment to fairness and compassion.

Through these goals, UVA Wise students will be introduced to the concept of personal and professional excellence. By inculcating in them an appreciation for the benefits of lifelong education and teaching them the skills necessary to carry that habit forward, UVA Wise is helping lay the foundation for the success of future generations. Through these habits, they will develop leadership skills based in honor, integrity, effort and knowledge. As a result, graduates of UVA Wise are globally aware, prepared for the responsibilities of citizenship and poised to become stewards of their community, state, nation and world.

With these goals in mind, The University of Virginia’s College at Wise is striving to become an outstanding liberal arts college recognized for its commitment to and expansion of the College’s traditional liberal arts foundation. In order to achieve this, the College is committed to a series of endeavors that will strengthen the institution and its mission. UVA Wise will continue to strengthen its liberal arts core in ways that will make it a regional leader in interdisciplinary education, engaged learning and community service. The College will increase its commitment to experiential learning through international study, guided research and internship opportunities. The College will utilize the liberal arts as a way to enhance and expand STEM-H programs. The student body will be better qualified, more inspired and possess greater diversity as primary elements in our path toward excellence. To fulfill our mission, the College will expand its outreach and service efforts within our local community and region. These interconnected elements will provide a transformational impetus to existing programs and encourage the development of new initiatives.

Approved by the University of Virginia Board of Visitors on June 5, 2014.

ACADEMICS

ACADEMIC SUPPORT CENTER

The Academic Support Center at UVA Wise is on the lower level of Zehmer Hall and is comprised of three offices serving students. Please call 276-328-0177 or stop by Zehmer Hall for more information and/or applications.

TRIO Student Support Services provides academic assistance to students who qualify on the basis of first generation status, income, or disability. Services include individualized academic advising and course planning, priority registration, educational workshops, financial literacy education, assistance completing the FAFSA, guidance applying to graduate and professional school, and more. It is funded by the U.S. Department of Education in the amount of $313,406.

Tutor Connection offers free tutoring in most courses, either in person or online through Smarthinking. Students enrolled in chemistry also have access to PASS (peer assisted study sessions), which offers weekly reviews that incorporate study tips, active learning strategies, and test preparation to facilitate independent learning.

Disability Services is available to all qualified students who are interested in receiving accommodations based on a disability. Students must provide current documentation and will be contacted for an initial consultation. In compliance with Section 504 and ADA legislation, UVA Wise provides services for students with disabilities to assure their access to both facilities and educational programs.
COLLEGE CATALOG
The College Catalog is the official resource for all academic information and policies. It outlines information including, but not limited to, advising, courses, enrollment, semester calendars, and withdrawal. The College Catalog is available online at www.uvawise.edu/academics/college_catalog.

RELEASE OF STUDENT INFORMATION
UVA Wise complies with the Family Educational Rights and Privacy Act of 1974 (FERPA). This act restricts information concerning students that the College can make available without a student’s consent. A complete review of the Release of Student Information Policy and an informational brochure may be obtained from the Registrar’s Office or online at www.uvawise.edu/registrar/FERPA. The University of Virginia’s College at Wise maintains the confidentiality of education records; neither such records, nor personally identifiable information contained therein, except for directory information, shall be released without student permission except as authorized by the Act. Exceptions to this policy are only made under the conditions specified by the Family Educational Rights and Privacy Act. They are:

a) directory information  UVA Wise does not maintain a public directory and Virginia Law prohibits the release of student addresses, email address, or telephone number without affirmative consent. (Information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. This information may be released by the College unless the student requests the restriction of its release. Directory information includes the student's name; home and school address; home and school telephone number; e-mail address; UVA Wise computing ID; date of birth; place of birth; country of citizenship; major field of study; school of enrollment; location of attendance; full-time/part-time status; level and year in school; participation in officially recognized activities and sports; weight and height of the members of athletic teams; dates of attendance; candidacy for degree; degree, honors, scholarships, and awards received; the most recent previous educational agency or institution attended; the names of a student's parents or guardians; any unique identifying number created for the purpose of compiling, releasing, or transmitting directory information; and photographic images of the student.)

b) release of information in an emergency where such information is necessary for the protection of the health or safety of the student,
c) release of information to other College staff members who have a legitimate educational need for the information,
d) in connection with financial aid for which a student has applied,
e) under court order or subpoena.

The College, of course, recognizes that parents are very much interested in the progress and welfare of their sons and daughters, and the staff is anxious to address parents’ concerns. Parents and students are encouraged to discuss their feelings about the need to receive information the College would otherwise consider confidential and arrive at an understanding about this important matter.

In compliance with House Bill No. 1058, effective July 1, 2008, UVA Wise has developed a policy and procedure providing for the release of educational records of dependent students to a parent/guardian at his/her request. This shall be implemented as follows:

1. The UVA Wise Office of Information Technology shall electronically solicit dependency status from all incoming and returning students and shall store such data on the College’s central student system of record; and

2. A parent also may provide his/her tax records to the University to demonstrate a student’s dependent status to ensure that such status is accurately recorded in the central student system of record; and

3. The College’s Provost and Vice Chancellor for Academic Affairs shall designate the office within his/her division as being primarily responsible for collecting and responding to requests from parents of dependent students for academic records; and

4. The Vice Chancellor for Student Affairs or designee shall designate the office within his/her division as being primarily responsible for collecting and responding to requests from parents of dependent students for non-academic (conduct) records; and

5. Appropriate personnel in the offices charged hereunder shall consult the College’s central student system of record to confirm a student’s dependent status prior to furnishing educational records to parents under this policy; and

6. The foregoing is subject at all times to the authority and direction of the College officials charged hereunder to develop and implement specific procedures as may be desirable or necessary including designating other College offices or personnel to respond to requests for records under this policy as may be necessary or appropriate under the circumstances.

Please also note that according to the Family Educational Rights and Privacy Act (FERPA), ”When a student turns 18 years old or enters a postsecondary institution at any age, all rights afforded to parents under FERPA transfer to the student. However, FERPA also provides ways in which schools may share information with parents without the student’s consent.” See the Parental Notification Policy in the UVA Wise Policies section for more information.
STUDENT LIFE

Student life at The University of Virginia's College at Wise extends far beyond the classroom. Exciting athletic events, hearty intramural competition, leadership and mentoring opportunities, and a variety of clubs and organizations all contribute to the rich UVA Wise experience.

The units of the Division of Student Affairs — C. Bascom Slemp Student Center, The Counseling Center, Office of Compliance & Inclusion, Office of the Dean of Students, and Office of Student Engagement— work together to offer students a wealth of extracurricular activities that support the academic experience.

Additional opportunities for student involvement and/or assistance are provided through various departments, including, but not limited to Athletics, the Bookstore, Campus Mail Services, Campus Police, Career Discovery & Planning, Dining Services, Greek Life, Housing & Residence Life, Student Activities, Intramurals and Outdoor Recreation, Student Support Services, and the Winston Ely Health & Wellness Center.

DIVISION OF STUDENT AFFAIRS

The mission of the Division of Student Affairs is to provide services, programs, facilities and learning opportunities based on sound student development theory that enhance the academic experience of each student and encourage holistic growth to augment individual development.

C. BASCOM SLEMP STUDENT CENTER

The C. Bascom Slemp Student Center bridges the upper campus and lower campus and serves as the campus living room. The Slemp Center is the hub of student activity on campus and provides the following programs: Student Activities, Intramurals, Greek Life, Outdoor Recreation, and Conferences & Events, and offers office and meeting areas for the Student Government Association, Highland Cavalier, Honor Court, Jimson Weed, and other student organizations.

The Slemp Student Center houses the Bookstore, a game room, fitness center, aerobics room, Student Leadership wing for clubs and organizations, Chik fil A, Post Office (Mail Services & Cavs Card IDs), the Jefferson Lounge, the Honor Court Conference Room and offices, and the Dogwood and Rhododendron Rooms (conference meeting facilities).

THE COUNSELING CENTER

The Counseling Center promotes positive choices regarding physical, mental, and social well-being by fostering the development of insights, values, and ideas toward implementation of each individual’s personal, academic and professional goals.

All students have issues or concerns from time to time. These issues may include, but are not limited to, adjustment to college, stress, anxiety, time management, self-esteem, roommate conflict, grief and loss, alcohol or drug use, relationships, and depression. Counselors offer free, confidential counseling services to all enrolled students in a safe and non-judgmental environment. Counseling assists students with a wide range of issues that may be affecting academic, social and personal success. Services include individual and/or group counseling, faculty/staff/student consultations, and referrals. A variety of educational and interactive programs are also offered throughout the academic year on topics such as alcohol awareness, depression, and suicide prevention.

OFFICE OF COMPLIANCE & INCLUSION

UVA Wise is committed to maintaining a respectful and professional academic, living, and working environment for students, faculty, staff, and visitors. The Office of Compliance & Inclusion’s (OCI) mission is to help create a community of mutual respect and inclusiveness while promoting campus compliance with applicable laws, regulations and policies. Keeping the campus community informed of compliance information in the areas of but not limited to: Title IX of the Education Amendments of 1972 to the 1964 Civil Rights Act (Title IX), Crime Awareness and Campus Security Act (Clery Act) and the Violence Against Women Act (VAWA). OCI also provides resources and assistance related to diversity and inclusion to the campus community. OCI is located on the upper level of Cantrell Hall, contact us at 276.376.3451.

OCI operates the Multicultural Center which aims to promote inclusion and engagement for historically underrepresented students. Some of the Center’s goals are to cultivate all to be equally empowered in their identity, to provide culturally-relevant services, and to build an understanding through dialogue. Please visit the Multicultural Center on the 3rd floor 24/7 side of the Library.

OFFICE OF THE DEAN OF STUDENTS

The mission of the Office of the Dean of Students is to provide services, programs and facilities which complement the academic experience and allow students to be successful and to excel at intellectual and personal development. This is accomplished by developing student’s leadership and life skills, through the development of a respect for and inclusion of all people, promoting a sense

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of campus community and college identity, being good stewards of our resources, advocating for the needs of students, creating a campus community where learning has no boundaries, developing an understanding of the importance of service and citizenship, transitioning and integrating new students into the life of the college, and holding students accountable for responsible and ethical behavior.

The Dean of Students is responsible for oversight of the Office of Housing & Residence Life, student conduct, student leadership programming, and serves as the advisor to the Student Government Association. The Office of the Dean of Students is located in the lower level of Cantrell Hall.

**OFFICE OF STUDENT ENGAGEMENT**

The Office of Student Engagement is dedicated to new and first-year student initiatives and experiences. The office oversees orientations and an extended orientation experience for new students, development of parent/family weekends and newsletters, and first-year advising.

The Office of Student Engagement is located on the first floor of Crockett Hall.

**ADDITIONAL INFORMATION**

**ATHLETICS**

UVA Wise offers every student an opportunity to engage in sports as both a participant and a spectator. UVA Wise, is an NCAA Division II school competing in the South Atlantic Conference. UVA Wise sponsors the following sports:

- **Women's sports:** basketball, cross country, golf, lacrosse, softball, tennis, and volleyball
- **Men's sports:** baseball, basketball, cross country, football, golf, and tennis

Students and employees with a valid Cavs Card ID are admitted without charge to all home athletic events, excluding post-season tournaments.

**BOOKSTORE**

The UVA Wise Bookstore is a College-owned and operated non-profit organization. All Bookstore endeavors focus on support and enhancement of the College’s educational mission. We strive to provide appropriate goods and services at a reasonable and competitive price while helping to develop and maintain an effective learning environment.

We provide new and used textbooks for purchase, with many titles available for rent. The Textbook Rental Program provides students the opportunity to rent selected titles at a reduced rental price compared to the purchase price.

The UVA Wise Bookstore is the official retail outlet for all student needs. We offer: school, office and computer supplies; a great selection of officially-licensed collegiate apparel for men, women and kids; graduation items such as diploma frames, class rings and announcements available from the College and Balfour; gift cards and campus print cards; convenience items such as drinks, snacks and toiletries; and special order of items not currently in stock. The Bookstore also has an online store and you can visit them at: [http://www.uvawisebookstore.com/](http://www.uvawisebookstore.com/)

The Bookstore accepts cash, personal checks, Visa, Mastercard, Discover, Cavs Card, and Student Charge (deadlines apply) as forms of payment. Hours of operation during the academic year are 8 am to 5 pm Monday through Friday. The Bookstore is closed on weekends, except for select athletic events or special campus events. Visit [www.uvawise.edu/bookstore](http://www.uvawise.edu/bookstore) for more details.

**CAMPUS POLICE**

The UVA Wise Campus Police Department is a state certified Virginia Department of Criminal Justice Services (DCJS) agency. It maintains a 24-hour, seven-day-a-week service to the College community. The Department consists of nine full-time sworn law enforcement officers who are responsible for the safety and security of all visitors, students, faculty, and staff, as well as a full range of public safety services including all crime reporting, investigations, medical and fire emergency response, and traffic control. The Department is responsible for the enforcement of all laws within the Commonwealth of Virginia, with special attention to the statutes regarding underage alcohol consumption and possession of controlled substances, and sex offenses.

UVA Wise officers have jurisdiction in all of Wise County and any location otherwise that the College owns or maintains. Each officer continually undergoes training with the DCJS to maintain state certification and professional skills. The Department also maintains an excellent working relationship with the Virginia State Police, Wise County's Sheriff's Office, and the Town of Wise Police Department. This includes, but is not limited to, the agencies assisting one another with criminal investigations, emergency response, and information sharing.

Our UVA Wise Campus Police Department officers are: Chief of Police and Director of Public Safety Ronnie Shortt; Sergeant & Title IX liaison Beau Boggs; Sergeant & Clery Act liaison Mike Mullins; Sergeant & Programming Coordinator Jeremy Price; Officers Aaron
Crabtree, Austin Crabtree, Jeremy Fleming, Mark Harmon, and Jerry Miniard.

The Office of Campus Police is located in Cantrell Hall and is open each weekday from 8 am-5 pm. Contact information includes:

- Cantrell Hall Office — 276-328-0190 or 276-328-COPS, 8 am-5 pm
- Online — [www.uvawise.edu/campuspolice](http://www.uvawise.edu/campuspolice)
- Patrolling Officer — 276-328-3756, after hours, non-emergencies — 911, all emergencies

The Campus Police Department and its officers provide the campus community with a variety of services. Whether it is a campus patrol or an informational program in the residence halls, Campus Police is available and visible throughout campus.

**Campus Patrols**  Officers provide patrols of campus grounds and facilities 24 hours per day, 365 days per year.

**Emergency Call Boxes**  Emergency call boxes are located on campus, primarily in parking lots, and may be activated by pushing a button. The activated call box will automatically notify Campus Police. The caller should give the necessary emergency information to the officer and, if possible, remain at the call box until an officer arrives. Tampering with these units or making false emergency calls is strictly prohibited. Violators will be subject to disciplinary action and/or criminal charges.

**Educational Programming**  The Campus Police Department offers a variety of educational programs for the campus community and in the residence halls. Topics include drug and alcohol awareness, crime prevention and safety, internet awareness and safety, personal safety, travel safety, etc.

**Operation ID**  Participants are given the opportunity to label personal property and valuables brought to campus with hand-held engravers. The Department maintains records of these items.

**Emergency Alerts (Immediate Notification)**  In the event of an emergency, the Siren Alert System will be activated by the UVA Wise Campus Police Department, unless issuing a notification will compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The public address information will identify the emergency and will include actions to be taken to ensure personal safety.

The **Emergency Alert System** provides immediate notifications via telephone and/or email. Multiple numbers may be registered and may be completed at home.uvawise.edu/emergency-alert-system.

**Uniform Crime Report**  The UVA Wise Police Department monitors all on-campus activities and reports all crimes to the FBI’s Uniform Crime Reporting System. The College does not monitor or record statistics for crimes involving UVA Wise students that occur in other jurisdictions and that are investigated by other police agencies. All such offenses are recorded by that jurisdiction as part of their Uniform Crime Report. Visit the Campus Police website at [www.uvawise.edu/campuspolice/resources](http://www.uvawise.edu/campuspolice/resources).

**Vehicles & Parking**  All employee and student vehicles parked on campus must be registered with the Campus Police Department and display a valid parking decal. Decals are valid for one year (August 15 to August 15) and are available for purchase in the Campus Police Department. See the Rules & Regulations brochure which is provided at the time of registration, the Student Governance section of this handbook, or the Campus Police website ([www.uvawise.edu/campuspolice](http://www.uvawise.edu/campuspolice)) for more information.

**CAMPUS POST OFFICE**

Each student, residential or commuter, may register for a free campus mailbox number in the Campus Post Office located on the 4th floor of the Slemp Student Center. For more information, contact Mail Services at 276-328-0209. A campus mail address would read as follows:

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STUDENT NAME
UVA Wise
1 College Avenue #
Wise, Virginia  24293-4412
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**CAREER DISCOVERY AND PLANNING**

Career Discovery and Planning offers advising, programming, and information to students and alumni to help them transition to their post-UVA Wise studies and careers. One-on-one coaching is available to help individuals decide on a major, choose a career, learn job search techniques, research graduate schools, and much more.

Opportunities for part-time and full-time job openings, seasonal employment, and internships are shared with students and alumni through social media and other outlets. Career Discovery and Planning staff members coordinate on-campus recruiting events to bring prospective employers and graduate school representatives face-to-face with students and alumni through AlumniFire. The Career Discovery and Planning office is located on the first floor of Crockett Hall.
CAVS CARD — your official student ID card
The Cavs Card is the official UVA Wise student identification card. Cards are issued in the Post Office located on the 4th floor of the Slemp Student Center. Each card is $5.00. Cavs Cards are automatically validated each semester in the Cashier’s Office after students have paid their tuition and fees. Replacement Cards are available for $15.00 each. Cavs Cards are non-transferable and expire when a student is no longer enrolled at the College.

Additionally, the Cavs Card serves as library card, athletic pass, student center pass, meal card, campus debit card, laundry card, vending card, and for door access in certain locations.

The Debit System allows students, faculty and staff to deposit monies on their card either online at https://uvawise.managemyid.com the value port located on the 4th floor of the Slemp Student Center, or at the Cashier’s Office. Funds added to a student’s declining balance account can be used to make ‘just like cash’ purchases in The Bookstore, Books & Brew (Proudly serving Starbucks), Chick-Fil-A, BUILD Pizza & Subs, Post Office, laundry rooms, and all concession stand locations. Dining Dollars can be purchased, but these funds can only be used in Smith Dining Commons, BUILD Pizza & Subs, Books & Brew (Proudly serving Starbucks), Chick-Fil-A, and concession stand locations.

If you have questions about account balances or adding monies to your card, please visit https://uvawise.managemyid.com.

CLUBS AND ORGANIZATIONS
UVA Wise provides a variety of clubs and organizations to enhance student life. Students also are encouraged to explore the creation of clubs and organizations not currently on campus. A list of current UVA Wise campus clubs and organizations can be found on-line on the Student Activities office webpage at www.uvawise.edu/studentlife/clubs.

Please contact the Assistant Director of Student Activities and Greek Life on the 3rd floor of the Slemp Student Center for current president and advisor information. Additionally, student groups desiring to organize on campus must first consult the Assistant Director of Student Activities and Greek Life to initiate the process of establishing a new organization. Final approval of establishment of a new organization lies with the Senate of the Student Government Association.

COLLEGIATE MINISTRIES
Although non-denominational, UVA Wise offers students many opportunities for spiritual growth and development. Collegiate Ministries seeks to provide and assist with the varied religious activities and opportunities available to students at The University of Virginia’s College at Wise.

Campus ministers from the Baptist Collegiate Ministries, Catholic Student Ministry, and Wesley Fellowship offer pastoral counseling, friendship, and programming for students of all faiths. The BCM and Wesley have buildings adjacent to campus that are available daily for recreation, study or to just ‘hang out.’

Churches representing almost every expression of faith are represented in Wise County. Many world religions also are practiced in Southwest Virginia. Contact one of our campus ministers for more.

CULTURAL ACTIVITIES
UVA Wise demonstrates its commitment to the liberal arts by fostering a variety of cultural and artistic experiences for students including the Glenn & Jere Noel Blackburn Humanities Fund events, Alfred & Shirley Wampler Caudill Lecture in Entrepreneurship Series, Cohen-funded lectures and concerts, Colgate Darden Lecture Series, and Pro-Art Association plays, concerts, dance performances and lectures. These events also offer students the opportunity to earn required cultural activity credits. For more information about events approved for cultural activity credit, visit www.uvawise.edu/academicaffairs/cultural_activity_requirement.

DINING SERVICES
Visit www.dineoncampus.com/uvawise for more information. Please note, the Cavs Card ID serves as the meal card for all plans.

GREEK LIFE
The mission of the Office of Greek Life is to cultivate a community of excellence among the fraternities and sororities at UVA Wise with a focus on outstanding academic achievement, civic responsibility and service, inclusiveness, fellowship, and responsible decision-making that requires and expects the highest standards of integrity and ethics from all members and organizations. We strive to maximize the positive impact of Greek Life on-campus, in the community, and throughout the world at-large through a dedication to philanthropy and the personal growth and contributions of our members.
The UVA Wise Greek Life system is comprised of national fraternities and sororities which belong to governing councils and/or report to the Office of Greek Life. Greek Life organizations are governed by national councils as well campus councils. The North-American Interfraternity Council (NIC) is the governing council for fraternities and the National Panhellenic Council (NPC) is the governing council for sororities. NIC members include: Phi Kappa Phi. Non-NIC members include: Alpha Gamma Omega, Kappa Sigma, and Phi Mu Alpha Sinfonia. National Panhellenic Council members include: Alpha Sigma Tau and Phi Sigma Sigma. Non-NPC members include: Sigma Alpha Omega.

HOUSING & RESIDENCE LIFE
UVA Wise is first and foremost an academic institution. The goal of residence life is to support the academic program by providing a living and learning residential environment that is conducive to the growth and development of liberally educated students so they become full participants in a democratic society and the world at large.

A variety of campus living options – traditional, apartment and suite – are available to accommodate more than 500 residential students. UVA Wise has a freshman residency requirement for all new students who live outside the Wise County/City of Norton area.

INFORMATION TECHNOLOGY
The Office of Information Technology (OIT) provides access to the UVA Wise campus network. Wireless network access is available in each residence hall, as well as specific areas across campus. There are also network ports available in publicly accessible areas of specific academic buildings across campus. This network & Internet access is through the College’s network security systems, so certain access restrictions may apply.

Connecting to the UVA Wise network means that you have read and agree to abide by the rules and policies outlined by the Office of Information Technology (www.uvawise.edu/oit).

Helpful information can be found on the OIT webpage by visiting https://help.uvawise.edu/index.php and visiting the “How-To & Guides” or the “Moodle & Online Learning” sections.

To submit a request, please contact Technology Support via the support webpage https://help.uvawise.edu, email help@uvawise.edu, call 276-376-4509, or visit the Help Desk located in Darden Hall 110.

Campus residents should report all other technology-related issues to their Resident Advisor (RA).

LEADERSHIP
The Division of Student Affairs promotes the development of student leadership through a variety of initiatives including leadership retreats and other trainings.

The Division of Student Affairs sponsors the annual Student Leadership Awards honoring student leaders from clubs and organizations, Housing and Residence Life, Multicultural Affairs, Student Government Association, Honor Court, Student Conduct, Greek Life, the C. Bascom Slemp Student Center, Student Activities, Intramurals and Outdoor Recreation, and other student leadership roles.

MULTI-CULTURAL CENTER
The Multi-Cultural Center aims to promote inclusion and engagement for historically underrepresented students. Some of the Center’s goals are to cultivate all to be equally empowered in their identity, to provide culturally-relevant services, and to build an understanding through dialogue. The Multi-Cultural Center, located on the 3rd floor 24/7 side of the Library, has a large common area conducive to networking, studying, or social activities. A multi-media conference room is available for meetings. To reserve this meeting space, contact the Multi-Cultural Office at 276-376-4885.

MY UVA WISE PORTAL
The MY.UVAWISE.EDU portal provides all members of the campus community with many helpful online features. Students can access course schedules, unofficial transcripts, grade reports, and course searches, as well as print their own enrollment verification forms by going to the Reports for Students link on the Student Tab. Additionally, the portal provides roommate information for on campus residents, financial information, events calendars, and a variety of links and other essential information.

The Portal is linked from the College’s homepage (www.uvawise.edu) or may be accessed directly at https://my.uvawise.edu.

SOCIAL EVENTS AND MEETINGS
Student organizations wishing to sponsor a public social event must complete an Event Planning Form, which requires approval of the Office of Student Activities or appropriate college personnel at least seven (7) business days in advance of the event. Forms are available in the Leadership Wing on the third floor of the Slemp Student Center, or online at www.uvawise.edu/studentlife/clubs. Contact the Assistant Director of Student Activities and Greek Life for more information.

It is also the responsibility of the student organization to schedule the necessary facilities. For events in the Slemp Student Center, Greear Gymnasium, Lawn by the Lake, Cantrell Hall, Chapel of All Faiths, or intramural fields, contact the Director of the Slemp Student Center at 276-376-1000. For events in Greear Pool, contact the Director of Ely Health and Wellness Center. All other campus facilities are to be scheduled with the Facilities Coordinator at 276-328-4522.
STUDENT ACTIVITIES, INTRAMURALS & OUTDOOR RECREATION
The University of Virginia’s College at Wise offers students a wide range of social and recreational opportunities through the Student Activities, Intramurals and Outdoor Recreation programs. The programs boast more than 15,000 annual participants. For more information about individual events and schedules, please contact the Assistant Director of Student Activities & Greek Life or the Assistant Director of Intramural Sports & Outdoor Recreation.

Student Activities  The Office of Student Activities enhances the educational experience through exposure to programs and activities that promote intellectual, cultural, social, recreational, and personal growth. Through Student Activities, the student-led Student Activities Board (SAB), plans, promotes, and implements a variety of programs designed to meet the needs of a diverse student body through both contracted and ‘home-grown’ events. Bi-weekly SAB meetings are open to all students and are held on Wednesdays at 6pm in the Honor Court Room. Campus participants enjoy musicians, comedians, movies, grocery bingo, free Friday events, laser tag, mini putt putt, as well as events such as making their own street signs, koozies, ice cream sundaes, and much more. A Student Activities & Campus Recreation calendar is distributed each month via student email.

Over 50 clubs and organizations provide students with academic, political, service, Greek, social leadership, and fellowship opportunities. The Student Organization Handbook, annually published online by the Office of Student Activities, provides students and advisors guidance for establishment of new organizations, management of current organizations, policies and procedures, available campus resources, and a directory of current organizations and their leadership contacts.

Intramurals  UVA Wise, a National intramural-Recreational Sports Association (NIRSA) member, offers one of the best small college intramural programs in the country with facilities which include lighted recreational fields, as well as Greear Gymnasium and Greear Pool. Seasonal and single day events fill the campus calendar with a multitude of traditional and nontraditional sports and table-top competitions including soccer, flag football, volleyball, indoor soccer, basketball, softball, 4x4 flag football, spikeball, dodgeball, wallyball, kickball, sand volleyball, floor hockey, archery tag, pickleball, gaming tournaments, billiards, table tennis, corn hole, disc golf, recfest, racquetball, swim meets, Greek Games, badminton, fantasy sports and much more.

Outdoor Recreation  The Outdoor Recreation program takes advantage of the opportunities afforded by the natural surroundings of the Southwest Virginia mountains. Events include ski trips, white water adventures, skydiving jumps, professional sporting events, obstacle courses/fun runs, zip lining, and more. The program maintains camping and outdoor recreation equipment available for students to use on their own weekend treks.

STUDENT PUBLICATIONS
Major student publications include a newspaper, The Highland Cavalier, an undergraduate research journal, Lux, and a literary publication, The Jimson Weed. Students who wish to publish, distribute, or sell any other publication must first obtain approval of the Vice Chancellor for Student Affairs. The issuance, distribution, or sale of anonymous publications is forbidden.

TOWN AND GOWN COLLABORATION
The College co-sponsors a series of performing programs with the Pro-Art Association. Each year concerts and other special events, including operas, ballets, orchestras, choirs, plays, vocal recitals, visual arts workshops, and lectures are hosted on campus and in various regional locations. Many performances are by renowned groups such as Symphony of the Mountains and Barter Theatre, as well as international performers. Admission to Pro-Art programs is free to all UVA Wise students and culture activity credit is available.

The Big Glades Community Square in downtown Wise is also the site of many unique performances open to those in the Wise and UVA Wise communities. For more information, visit the Town of Wise website at www.townofwise.net.

UVA STUDENT AND EMPLOYEE HEALTH WISE CLINIC
Health Services at UVA Wise is staffed by a full-time registered nurse and a family nurse practitioner which are made available through student fees. The UVA Student and Employee Health Wise Clinic is the first for the University Health System. The clinic is located in Cantrell Hall and includes a nurse practitioner, registered nurse, and a handful of support staff. It houses three examination rooms, a telemedicine room, and several staff offices. The clinic is open Monday – Friday from 8:00 am – 5:00 pm. Walk-ins are welcome during normal business hours. Please bring insurance cards to every visit as well as a list of all medications you are taking. Information about services may be found at: https://www.uwawise.edu/student-life/student-development/health-services/.

All students are required to have insurance coverage. A copy of the insurance card and a completed Pre-Entrance Health Form (medical history/imunization record) must be on file in the Health Wise Clinic.

WINSTON ELY HEALTH AND WELLNESS CENTER
The goal of UVA Wise Wellness is to offer a wide variety of health & wellness related programming and opportunities to help establish and maintain healthy lifestyles that will last beyond a student’s time in the classroom. At the Winston Ely Health & Wellness Center,
students can participate in group exercises classes such as Zumba®, Yoga, and Insanity® taught by highly trained and certified instructors as well as take advantage of state-of-the-art cardio and Selectorized weight equipment. The Slemp Fitness Center was recently updated and now houses over $60,000 of free weight equipment, including power stations, bumper plates and a Crossfit(r)-style rig. In addition, students can enjoy open swim time at Greear Pool. Regardless of a student’s fitness level, UVA Wise Wellness facilities have something to offer everyone!

STUDENT GOVERNANCE

CODE OF CONDUCT

Expectations

The College is a community of scholars in which the ideals of freedom of inquiry, freedom of thought, freedom of expression, and freedom of the individual are sustained. It is committed to preserving the exercise of any right guaranteed to individuals by the Constitution. However, the exercise and preservation of these freedoms and rights require a respect for the rights of all in the academic community to enjoy them to the same extent. It is clear that in a community of learning, willful disruption of the educational process, destruction of property, and interference with the orderly process of the College or with the rights of other members of the College cannot be condoned. Students enrolling in the College assume an obligation to conduct themselves in a manner compatible with the College’s function as an educational institution. To fulfill its functions of imparting and gaining knowledge, the College retains the authority to maintain order within the College and exclude those who are disruptive of the educational process.

Students of the College are expected to conduct themselves in a manner befitting a civilized society, both within the College and elsewhere. For student conduct which is outside the jurisdiction of the Honor Court but which tends to discredit or injure the College, the Chancellor is authorized by the President of the University of Virginia to provide applicable due process and, upon determination of a College policy or code violation, to impose an appropriate penalty, up to and including expulsion from the College. This authority has been delegated by the Chancellor to the Assistant Director of Conduct & Responsibility and the Student Conduct Board. The College reserves the right to suspend, enforce the withdrawal of, or expel a student who violates the Standards of Conduct. Generally, prohibited conduct for which a student is subject to discipline is defined as, but not limited to, the following:

1. Physical or emotional abuse of any person on College-owned or controlled property or at College-sponsored or supervised functions, or conduct which threatens or endangers the health or safety of others.

2. Prohibited Conduct as defined by the Sexual Misconduct & Interpersonal Violence Policy, including but not limited to: sexual assault, rape, fondling, harassment, stalking, domestic violence, and dating violence. (Title IX Coordinator oversees cases involving Prohibited Conduct; full policy available at www.uvawise.edu/compliance/sexualmisconduct).

3. Unauthorized entry/exit or occupation of College facilities which are locked, closed to student activities, or otherwise restricted as to use, including designated construction/work zones.

4. Intentional disruption or obstruction of teaching, research, administration or other College activities, or of other authorized activities on College property.

5. Falsely pulling or tampering with fire alarm or fire safety equipment or failure to exit the building or returning to the building before being told to do so by a College official during a fire alarm.

6. Theft, vandalism, destruction, or unauthorized use or movement of College property or personal property of other students, employees, or visitors.

7. Intentionally providing false identification or information or failure to comply with the reasonable direction(s) of a College official.

8. Altercation of, fabrication of or misuse of, or obtaining unauthorized access to College ID cards, other documents, or computer files or systems.

9. Violations of published College policies, procedures or regulations, including but not limited to:
   - Alcohol or Drugs (possession, distribution, manufacture, or use of illicit drugs and alcohol, or drug paraphernalia; public intoxication; underage consumption; etc.)
   - Tobacco Products
   - Housing Agreement terms and conditions
   - Information Technology/Computing
   - Weapons, Firearms, Fireworks or Explosives (possession, storage or use; see Student Handbook or Campus Police for full policy)
10. Knowingly violating the terms of any disciplinary sanction imposed in accordance with this Code or engaging in retaliatory behavior.

11. Conduct that is unbecoming, disorderly, or that reflects negatively on the College community, including but not limited to acts that breach the peace, are lewd, indecent, or obscene, and that are not Constitutionally-protected speech.

12. Violations of Federal, State or local laws not otherwise covered under the Code of Conduct.

HONOR SYSTEM
UVA Wise adopted an Honor System in 1956 under which all students pledge to cooperate in acting honestly and honorable. The Honor System is administered by an Honor Court composed of two representatives from each class. Upper-class representatives are elected by the student body each spring and freshman representatives are elected after the start of the fall semester. It is the job of the Honor Court to enforce the Honor System and to adjudicate violations. The Honor Court office and conference room are located in the Student Leadership Center on the third floor of the Slemp Student Center.

The Honor Court constitution is available online at www.uvawise.edu/academics/HonorSystem.

RESIDENCE HALL GUIDELINES
The 2019-20 Housing Agreement, as well as the 2019-20 Guide to Campus Living, outlines policies, terms and conditions for UVA Wise students who are residents of an on-campus housing facility. Students are responsible for reading and understanding the entire Housing Agreement available online at www.uvawise.edu/reslife. Students’ signatures on the electronic Housing Application indicate agreement to abide by all terms and conditions.

STUDENT CONDUCT SYSTEM
Purpose The Student Conduct System of UVA Wise is designed to support the purpose and mission of the College. A fundamental premise of the System is that students are expected to act responsibly, as outlined in the Code of Conduct, so that each student has the opportunity to grow intellectually, spiritually, physically and socially. The System also is designed to encourage accountability by stressing the relationship inherent between individual action and consequences. The System is intended to be educational in nature, rather than punitive. The principles of fairness and reasonableness serve as foundations for the System, using a preponderance of the evidence to determine responsibility.

All student conduct violations accumulate during a student’s time at the College. Student conduct records are maintained for a minimum of seven years from the most recent hearing/sanction date to facilitate compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Structure The Student Conduct System of UVA Wise is comprised of:

A. Administrative settlements
Administrative settlements (in lieu of a hearing) may be offered to students for alleged minor offenses in the residential community including, but not limited to, Health and Safety, noise, and visitation violations. Administrative settlements will be conducted by the Dean of Students & Chief Housing Officer or designee. The student may choose a hearing rather than sign an Administrative Settlement Form. If a student chooses to accept an administrative settlement, there will be no opportunity for appeal.

B. Hearings
Hearings will be arranged to adjudicate all alleged offenses not handled by administrative settlements. All hearings are closed to the public and only those individuals with a legitimate role in the hearing will be permitted to attend or participate.

The Assistant Director of Conduct & Responsibility will assign each case to a hearing (administrative or Student Conduct Board). Every effort will be made to consider the individual circumstances of each case to determine which type of hearing would best serve the student and the College in the student conduct process. Factors weighed in determining whether a case is heard by an administrative hearing or a Student Conduct Board hearing include, but are not limited to: need for expediency, severity of the alleged offense, sensitivity of the case, and student conduct history of the charged student.

1. Administrative hearings
   a) Administrative hearings will be provided when, in the judgment of the Assistant Director of Conduct & Responsibility, there is a clearly demonstrated need to conduct an administrative hearing. Examples include cases involving alleged misconduct at the beginning or end of an academic semester when the Student Conduct Board cannot be convened or due to the expediency that may need to be exercised as a result of the severity of the alleged offense.
b) The Dean of Students & Chief Housing Officer, the Assistant Director of Conduct & Responsibility, Vice Chancellor for Student Affairs and/or their designees may conduct administrative hearings.

2. **Student Conduct Board hearings**

The Student Conduct Board shall conduct hearings and be composed of five members. A minimum of three Board members, not including the Assistant Director of Conduct & Responsibility or his/her designee, is necessary for quorum to conduct a hearing. The Board shall meet regularly to hear cases.

Board membership shall consist of the following:

a) Three on-campus students nominated by the Assistant Director(s) of Residence Life and approved by the Dean of Students & Chief Housing Officer;

b) Two off-campus students nominated by the Student Government Association president and approved by the Dean of Students & Chief Housing Officer; and

c) The Assistant Director of Conduct & Responsibility shall serve as advisor to the Board. He/she participates in discussions, but does not vote. The student Chair shall be elected by the student membership of the Board.

d) Up to four alternates may also be selected, two from on-campus and two from off-campus using the process described above.

e) Members must be in good academic and social standing (i.e. no pending charges for Honor Court or Student Conduct and must not be on disciplinary probation) with the College.

f) Board members shall serve for one year and are eligible for re-nomination.

C. **Appeals process**

1. For all decisions except suspension or expulsion:

a) All student conduct hearing decisions may be appealed in writing to the appropriate party within 48 hours of the decision and must state just cause for the appeal.
   1) Decisions made by the Dean of Students and Chief Housing Officer may be appealed to the Vice Chancellor for Student Affairs.
   2) Decisions made by the Student Conduct Board or the Assistant Director of Conduct & Responsibility may be appealed to the Dean of Students & Chief Housing Officer.

b) The student may or may not be granted an appeal. If the student is granted an appeal, the hearing will be completed within seven (7) business days of receipt of the appeal request.

2. For suspension and expulsion appeals:

a) Unless the original decision is rendered by the Dean of Students & Chief Housing Officer, the student has the right of two appeals.
   1) The first appeal would be heard by the Dean of Students & Chief Housing Officer (and/or designee) and the second appeal would be heard by the Chancellor (or designee).
   2) If the student is suspended or expelled by the Dean of Students & Chief Housing Officer, the student may appeal only to the Vice Chancellor for Student Affairs (or designee).

b) Requests for first appeal must be initiated in writing to the Dean of Students & Chief Housing Officer (or to the Vice Chancellor for Student Affairs (or designee) if suspended/expelled by the Dean of Students & Chief Housing Officer) by the student within 48 hours of the decision and must state just cause for the appeal. Upon review of the appeal request, the student may or may not be granted a hearing. If the student is granted a hearing, it will be completed within seven (7) business days of receipt of the appeal request. If a hearing is granted, it may be audio recorded and maintained as part of the student conduct record.

c) Requests for second appeal are only available to those students who had a first appeal hearing with the Dean of Students & Chief Housing Officer (and/or designee). This appeal request must be initiated in writing to the Vice Chancellor for Student Affairs (or designee) by the student within 48 hours of the first appeal decision and must state just cause for the appeal. Upon review of the appeal request, the student may or may not be granted a hearing. If a hearing is granted, it may be audio recorded and maintained as part of the student conduct record.

**Sanctions** Any of the following sanctions, or combinations of sanctions, may be imposed for a Code of Conduct violation. All sanctions are noted in a conduct record. Disciplinary action other than those outlined below may be taken as the situation warrants. Failure to abide by the imposed sanction may result in additional charges.

1. **Oral Reprimand** An oral statement to a student that he or she is violating or has violated institutional rules. No admonition shall be entered as a permanent part of a student's record unless issued by an appropriate student conduct body.
2. **Written Reprimand** Notice in writing that continuation or repetition of inappropriate conduct within a period of time stated in the warning may be cause for more severe disciplinary action.

3. **Forced Change of Residency** Requires the movement of the student from one residence hall area to another.

4. **Removal from Campus Housing** Requires the student to vacate campus housing by a designated time.

5. **Trespass Warning** The student is prohibited from visiting or returning to a part or all of any designated area of campus. If the student returns, he/she is subject to arrest and additional student conduct action.

6. **Fines** An appropriate fine may be levied for policy violations or damages incurred. *Note — all fines are billed to the student’s UVA Wise account and may be paid at the Cashier’s Office. Students may request from the Assistant Director of Conduct & Responsibility an assignment for campus working arrangements at the minimum wage rate to satisfy the fine; upon completion of the hours, the fine will be credited to the student’s account.*

7. **Restitution** Reimbursement for damage to, or misappropriation of, property, or damage or harm to any person or the College.

8. **Community Restitution** Assigned service and/or participation in educational programs or projects in the College community. *There will be a $25.00 per hour fee billed to the student’s account for community restitution hours not completed by the assigned deadline.*

9. **Loss of privileges** Restriction or loss of the benefit of use of College equipment, programs, and/or extracurricular activities.

10. **Disciplinary Probation** Exclusion from participation in leadership opportunities and/or privileged or extracurricular College activities as set forth in the notice of probation for a period not exceeding one year from the hearing/sanction date.

11. **Minimum Sanctions Applicable for Alcohol Violations**
    - **First Offense** - A $100 fine, 15 hours of mandatory community restitution, and probation for six months. *See also #6 & #8 above.*
    - **Second Offense** - Minimum $150 fine, 30 hours of mandatory community restitution, and probation for one year. Students may additionally be required to complete a community-based alcohol or counseling program, with suspension until written notification of successful completion of the community-based program is received by the Assistant Director of Conduct & Responsibility. *See also #6 & #8 above.*
    - **Third Offense** – Suspension or Expulsion

    *NOTE: Discretion may be used in applying sanctions in cases where violation is of such a nature to warrant additional or more severe actions.*

12. **Minimum Sanctions Applicable for Drug Violations**
    - **First Offense** - A $150 fine, 24 hours of mandatory community restitution, and probation for one year. *Note — the $150 fine may either be paid at the Cashier’s Office or campus working arrangements may be made with the Assistant Director of Conduct & Responsibility to satisfy the fine. See also #8 above.*
    - **Second Offense** - Suspension or Expulsion

    *NOTE: Discretion may be used in applying sanctions in cases where violation is of such a nature to warrant additional or more severe actions.*

13. **Interim Suspension** - Temporary suspension by an official of the College for a designated period of time. Students who are interim suspended are judged to be disruptive in conduct to the educational mission and/or pose a substantial threat to the health or safety of themselves or others. An interim suspension is made pending a hearing on the alleged offense.

14. **Suspension** - Exclusion from classes (including online) and other privileges or activities or from the College, as set forth in the notice of suspension, for a definite period of time. *Students that are suspended are trespassed immediately from all College property, classes (including online) and College-sponsored events without prior approval from Campus Police. A disciplinary hold will be placed on the student’s record.*

15. **Expulsion** - Termination of student status for an indefinite period of time. *Students that are expelled are trespassed immediately from all College property, classes (including online) and College-sponsored events without prior approval from Campus Police. A disciplinary hold will be placed on the student’s record.*
NOTE: Student Athletes involved in the Conduct process need to also contact the UVA Wise Assistant Director of Athletics for Internal Operations for Compliance and Student Athlete Service at 276-376-3436 for NCAA eligibility advisement.

Rights of students in student conduct hearings  Students have the following rights:

1. To written notice of all charges against the student at least 72 hours prior to a scheduled hearing. UVA Wise email is the official communication method used for conduct communications.

2. To be presumed not responsible until proven responsible.

3. To plead responsible or not responsible.

4. To refuse to answer questions that tend to be self-incriminating.

5. To present witnesses and/or evidence. Submit names to the Assistant Director of Conduct & Responsibility at least 24 hours in advance of the hearing.
   - Material witnesses are those possessing direct knowledge of the case under consideration.
   - Character witnesses speak to their knowledge of the student outside of the alleged incident. The student may present two character witnesses at a hearing.

6. To be accompanied by an advisor in the hearing. An advisor may have no other role in the hearing (such as witness). An advisor may only provide the student assistance and support. An advisor may not speak or otherwise participate in the hearing. Violation of these limitations may result in the removal of the advisor from the hearing. Submit name to the Assistant Director of Conduct & Responsibility at least 24 hours in advance of the hearing.

7. To a separate hearing upon request when multiple students are charged.

8. To face the accuser (The College may act on behalf of the accuser.).

9. To subsequent appeal(s) as outlined in the appeals section of the Student Conduct System.

10. To waive any of the above rights, provided it is done of the student's own free will and in writing.

Expectations of students in student conduct hearings  Student expectations include:

1. To give truthful testimony (not construed to violate Right #4 above). Providing false information is a violation of the Code of Conduct.

2. To inform approved witnesses on your behalf of the date, time and place of the hearing, and to ensure that they appear at the hearing.

3. To bring all information pertinent to your case available at the time of the hearing.

4. To appear at any proceedings in which notice was given. Note: The hearing will proceed even if the student chooses not to attend.

Hearings procedures  The hearing procedures for the Student Conduct Board will generally be as follows:

- The chair will introduce self, the other Board members, and the Advisor.

- The accused student will introduce self.

- The accused student will be asked to enter a plea (responsible or not responsible) for charges.

- The case will be discussed. The complainant and the accused will be given the opportunity to call witnesses and each may ask questions of any witnesses.

- The Board will meet in closed session to determine responsibility, and any resulting sanctions. The Board will use the preponderance of evidence (i.e. more likely than not) standard.

- The hearing will be reconvened and the accused will be informed of the decision and, when applicable, the right to appeal.
STUDENT GOVERNMENT ASSOCIATION
The Student Government Association represents the student body in matters affecting student life and affairs of the College, promotes and supervises student organizations and activities, and promotes improvement of community conditions. All students enrolled for six or more semester hours are voting members of the SGA. The Dean of Students & Chief Housing Officer serves as SGA advisor.

The 2019-20 executive officers are:

- **President**  A. Mason Phillips
- **Vice President**  VACANT-filled fall 2019
- **Secretary**  John Fansler
- **Treasurer**  Peyton Johnson

The Student Government Association constitution is available online at [www.uvawise.edu/sga](http://www.uvawise.edu/sga). SGA meetings held each Friday at 1 pm in the Dogwood Room of the Slemp Student Center are open to the public.

VEHICLE RULES & REGULATIONS

**As our many campus construction projects continue to evolve, we may be required to adjust designated parking areas. Please visit the News & Updates section of the College’s construction webpage at [www.uvawise.edu/construction](http://www.uvawise.edu/construction) for more information.**

VEHICLE REGISTRATION & PARKING DECALS

All vehicles (auto, motorcycle, scooter, and/or bicycle) parked on campus must be registered at the Campus Police Department. A valid parking decal must be properly displayed on the vehicle. Vehicles that fail to properly display a valid parking decal will be ticketed.

All decals are valid for one year, from **August 15 - August 15**. Decals are not transferrable to other individuals, but may be transferred to the holder’s new/other vehicle upon request.

Vehicle decals may be purchased at the Campus Police Department; bicycle decals are provided at no charge. A proper vehicle registration form must be shown for each vehicle registered. The following annual fees apply:

**Students**
- Full-time (12+ hrs.) $90
- Supplemental vehicle*/replacement decal $10

**Employees (Faculty & Staff)**
- Full-time (<$40,000 salary) $90
- Full-time ($40,000-$70,000 salary) $110
- Full-time (>70,000 salary) $140
- Adjunct & Temporary $35
- Supplemental vehicle*/replacement decal $15

*A supplemental vehicle is an occasional use, not a primary use, vehicle. Multiple employees and/or students within the same household must pay full decal amount for all primary use vehicles. A limit of three vehicles per person may be registered.

All vehicles must be registered and a new decal properly displayed prior to the first day of class at the start of each academic year.

Vehicles which are not registered and do not properly display a valid decal are subject to being ticketed and/or being towed from campus at the owner/operator expense.

Each individual vehicle must properly display the current valid parking decal on the **back of the vehicle’s rearview mirror** (on the handlebars of bicycles/motorcycles). Only the **current** parking decal should be displayed on the vehicle.

A lost or defaced decal must be replaced at the Campus Police Department (defaced decal must be returned) for a fee of $10.

All changes to the vehicle (i.e. license plate number) or changes in residence address should be reported to the Campus Police Department immediately.

PENALTIES, VIOLATIONS & FINES

Upon arrival to campus, individuals are expected to follow all vehicle rules and regulations; no warning tickets will be issued.

Fines are issued to the person in whose name the vehicle is registered with the Campus Police Department. All fines are to be paid immediately at the Cashier’s Office in Crockett Hall weekdays from 8 am to 4:30 pm.

Student fines are recorded on their financial accounts and must be paid in order to receive aid checks/refunds, register for future semesters, and to receive transcripts and/or diplomas.
Parking fines and amounts are:

<table>
<thead>
<tr>
<th>Violation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Improper parking/not in designated space</td>
<td>$20</td>
</tr>
<tr>
<td>No decal/improperly displayed decal</td>
<td>$20</td>
</tr>
<tr>
<td>Parked in service area</td>
<td>$20</td>
</tr>
<tr>
<td>Blocking traffic</td>
<td>$35</td>
</tr>
<tr>
<td>Parked in no parking zone</td>
<td>$35</td>
</tr>
<tr>
<td>Parked in reserved space or lot</td>
<td>$35</td>
</tr>
<tr>
<td>Speeding</td>
<td>$35</td>
</tr>
<tr>
<td>Parked in fire lane</td>
<td>$50</td>
</tr>
<tr>
<td>Parked on grass</td>
<td>$50</td>
</tr>
<tr>
<td>Parked in 20-minute space</td>
<td>$50</td>
</tr>
<tr>
<td>Boot charge</td>
<td>$75</td>
</tr>
<tr>
<td>Tampering with boot</td>
<td>$100</td>
</tr>
<tr>
<td>Parked in ADA space</td>
<td>$250</td>
</tr>
</tbody>
</table>

**DISPUTING TICKETS**

Any individuals who receive a parking ticket may submit an appeal to the Parking Appeals Committee if they feel that the ticket was issued in error or that they did not commit a violation. *Financial considerations and stating that no sign was present to indicate one could not park in a particular location are not valid reasons and will not be accepted in the appeals process.*

The Parking Appeals Committee (members include faculty, staff and students) will review all appeals.

Appeals for a parking or decal violation fine must be submitted **in writing within five (5) working days of receiving the ticket** on the Appeals Form available in the Campus Police Department and online at [www.uvawise.edu/campuspolice](http://www.uvawise.edu/campuspolice).

**PARKING REGULATIONS**

Parking regulations must be followed at all times — 24 hours per day, seven days per week.

The College does not guarantee a parking space to any individual student or employee.

Permits are issued to correspond with assigned parking lots. Students may not use employee decals or other decals different than their own student status. Vehicles parked in lots other than those assigned are subject to ticketing, booting, and/or towing.

RED.................Employees
GREEN..............Commuter students
BLUE.................Residential junior/senior students
BROWN..............Residential freshman/sophomore students

Bicycles must be parked in the racks provided at various locations on campus. Bicycles parked at locations other than those designated are subject to removal, storage and a fine for improper parking.

Any person with a physical disability (temporary or permanent) which impedes walking may apply, with the authorized documentation, for a special ADA hangtag or permit. Wheelchair-bound registrants are entitled to a reserved ADA parking space. All ADA spaces are reserved 24 hours per day. Unauthorized vehicles parked in ADA spaces will be ticketed and are subject to booting and/or towing.

Vehicles larger than the parking space allocated must be parked in the upper campus commuter lot. Vehicles may also not be parked outside of the marked spaces (i.e. entrances, exits, roadways, including around the Crockett lot ‘horseshoe’).

The person in whose name the vehicle is registered on campus (not actual vehicle ownership registration) is held liable and responsible for compliance with all parking and operation regulations and rules.

The College neither assumes nor accepts any responsibility for the care or protection of any vehicle operated or parked on campus. Further, the College does not assume responsibility for the protection of the contents contained in the vehicle. The College is not liable for any damage or losses resulting from larceny or vandalism to any vehicle parked on the campus.

Students who have access to employee vehicles must not park in employee parking lots. Students must park in designated student lots while on campus.
A limited number of visitor/guest parking spaces are available on campus. Campus members who park in these spaces are subject to ticketing.

Students who wish to leave their vehicles on campus over any break period must provide the Campus Police Department with emergency contact and length of absence information prior to leaving campus.

**ON-CAMPUS OPERATION RULES**

Motor vehicles must be operated in a safe and careful manner at all times in accordance with the laws of the Commonwealth of Virginia and Wise County.

Traffic signs, signals, and instructions of the Campus Police Department shall be obeyed. It is unlawful to remove, alter, or change any traffic control device, sign, barricade, or traffic cone. It also is unlawful to drive around barricades or traffic cones in the roadway of parking lots that are closed by the Campus Police Department.

Traffic rules, regulations and directive signs governing the use of motor vehicles are in effect 24 hours per day, all year. All vehicles are required to follow the posted 25 mph speed limit on campus. Individuals ticketed for exceeding the speed limit may be referred to Municipal Court in addition to any action taken by the College.

Motorists shall yield the right-of-way to pedestrians within a crosswalk.

Driving or parking on the grass, walkways or shoulders of the road is prohibited.

Accidents that occur on campus involving personal injury or property damage must be reported immediately to the Campus Police Department.

Unattended and/or inoperative vehicles on campus are subject to towing/storage at the owner’s expense. Owners of such vehicles are required to immediately notify the Campus Police Department for assistance.

**DESIGNATED PARKING AREAS**

**Due to current & pending campus construction projects, designated parking areas are subject to change. Any changes will be communicated to the campus community via the webpage and listserves.**

ADA, Visitor and Community Parking is designated at various campus lots. The Crockett Hall lot is designated for visitors and ADA parking. Visitor spaces are also designated at Greear Gym, and the Upper Campus/Commuter lot above the Sandridge Science Center. Employee lots are available weekday evenings after 5 pm (Zehmer Hall lot after 7 pm). Additionally, some spaces are designated temporary, short-term parking to accommodate brief business in surrounding buildings. Ticketing and/or booting of visitors in these spaces will be enforced.

All visitors desiring to park a vehicle on College property require a free temporary parking permit from the Campus Police Department. Visitors must comply with the College’s Vehicle Rules & Regulations. A visitor who receives five parking tickets will lose parking privileges and will be towed without warning.

Employee Parking is designated in the following lots weekdays until 5 pm: Center for Teaching Excellence, College Relations, Greear Gymnasium, McCraray Hall, Resource Center, and the first lot on left of the Upper Campus/Commuter Lot (designated with red striping). Zehmer Hall lot is designated for employees weekdays until 7 pm.

Residential freshmen and sophomores must park in the designated area of the Upper Campus/Commuter Lot during weekdays. Their vehicles are permitted on the main campus ONLY after 5 pm on Fridays and must be moved back to the above designated lots by Monday at 7 am. Decals may not be switched to upper class status mid-semester.

Residential juniors and seniors may park in the Culbertson Hall gravel lot, Martha Randolph Hall lot, McCraray Hall gravel lot, and the softball lot. Employee lots are available evenings after 5 pm; Zehmer lot after 7 pm, however, vehicles must be returned to designated lots each morning by 7 am.

Commuting Students may park in the green-striped designated area of the Upper Campus/Commuter Lot above the Sandridge Science Center (excluding red striped spaces on left), as well as the green gravel lot behind McCraray Hall, the softball lot, white spaces of Greear Gym lot, and the Pool/Tennis lot. Employee lots are available evenings after 5 pm; Zehmer lot after 7 pm, however, vehicles must be returned to designated lots each morning by 7 am.

Winston Ely Health & Wellness Center parking is designated for community members only. Individuals using this lot must have a Wellness Center parking pass. Students and employees are required to use their assigned parking lot.
VEHICLE REMOVAL AND IMMOBILIZATION
Campus Police are authorized to tow or have put into storage at owner/operator expense any vehicle blocking specific areas on campus, including but not limited to: parking in a tow-away zone, loading zone, ADA space/access area, or on the grass, emergency and fire department access areas, and entrance and egress areas of roads and parking lots.

A vehicle that is disabled or abandoned for three or more days, is obstructing vehicular or pedestrian traffic, or that receives three or more parking tickets within the academic year is also subject to being towed at owner/operator expense.

COMMENTS/SUGGESTIONS
Your cooperation in providing a safe campus is appreciated by all members of the campus community.

Comments or suggestions about parking may be directed to the Campus Police Chief or the Vice Chancellor for Finance & Administration.

UVA WISE POLICIES

ALCOHOL AND DRUGS POLICIES
UVA Wise does not condone the illegal or otherwise irresponsible use of alcohol and other drugs. It is the responsibility of every member of the College community to know the risks associated with substance use and abuse. This responsibility obligates students and employees to know relevant College policies and federal, state and local laws and to conduct themselves in accordance with these laws and policies. To these ends, the College publishes the following information regarding College policies and sanctions; laws and penalties concerning substance use and abuse; health and behavioral risks of drug use; and resources for treatment and educational programming. UVA Wise is committed to providing an environment free of alcohol and drug abuse in support of the Drug Free Schools and Communities Act.

In compliance with the Drug Free Schools & Communities Act, UVA Wise publishes information regarding the College’s educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state and local laws and College policy; a description of associated health risks; and available treatment programs and resources for UVA Wise students and employees. More information about these topics, as provided in the College’s annual notification to students and employees, is available online at www.uvawise.edu/DFSCA.

ALCOHOL POLICY
The College hopes the Alcohol Policy will encourage students to make responsible decisions about the use of alcoholic beverages. The policy is intended to promote safe, legal and healthy decisions related to alcohol and social interaction. We recognize that our students are responsible adults and believe that students should behave in a manner that is not disruptive or endangering to themselves or others and is in compliance with state and local laws regarding the possession, consumption, sale, and delivery of alcohol.

UVA Wise does not encourage the use of alcoholic beverages and does not condone the illegal or otherwise irresponsible use of alcohol. In accordance with State and Federal law, the College prohibits the unlawful possession, sale, use or distribution of alcohol on College property or at College-sponsored functions. UVA Wise Campus Police has primary responsibility for the enforcement of State underage drinking laws.

All members of the College community are expected to know and act in accordance with Virginia State laws concerning the purchase, possession, consumption, sales and storage of alcoholic beverages. In this connection, members of the College community are reminded of the following:

1. Any sale of an alcoholic beverage requires an ABC license.
2. Alcoholic beverages are not to be given or sold to persons who are under the legal drinking age, which is 21 years of age.
3. Alcoholic beverages are not to be given or sold to persons who are intoxicated.
4. State law prohibits drinking in unlicensed public places; possession of an alcoholic beverage by a person under the legal drinking age; falsely representing one's age for the purpose of procuring alcohol; and purchasing an alcoholic beverage for a person who is under the legal drinking age. Violations of state alcohol laws are criminal misdemeanors punishable by fines of up to $2,500, imprisonment for up to 12 months, and suspension of driver’s license.
5. All persons on College property consuming or possessing alcohol must carry a valid driver’s license or state identification card, military identification card, or passport. In addition, students must carry their CAVS ID Card at all times.
6. Being under the influence of any amount of alcohol while underage is considered a violation of the alcohol policy.
7. Unsafe or irresponsible behavior is defined as actions that are harmful or potentially harmful to one's self or others involving the use of alcohol. Unsafe behavior includes, but is not limited to, consuming through beer bongs, participating in or facilitating drinking games or progressive parties, taking shots of liquor, or consuming an excessive quantity in a short amount of time. Irresponsible behavior includes, but is not limited to, the use or attempted use of fraudulent identification in order to obtain alcohol or making alcohol available to underage drinkers.
8. It shall be a violation of the alcohol policy to engage in an action while under the influence of alcohol that is disruptive to the community. Such behavior includes, but is not limited to, vomiting in public, public urination, fighting, exhibiting disorderly conduct, damaging property, throwing bottles, blocking or lying across or otherwise preventing or interfering with access to or passage across an entryway or thoroughfare, or cursing or shouting at others.

9. In the residence halls, alcohol is only allowed in the rooms of legal age residents in facilities that have not been designated alcohol-free. It is the responsibility of those residents who are of age to ensure that underage drinking does not occur in their room or apartment.

10. The use of alcoholic beverages as a prize in a contest, drawing, lottery, etc., is prohibited.

11. The use of alcoholic beverages in games (e.g., quarters, drink-offs, "beer pong," etc.) is prohibited.

12. Only university-approved bartenders are permitted to distribute alcohol on campus, including alcohol from common-source containers.

13. Except at events in a licensed facility providing a cash bar, no spirituous liquor or fortified wines may be served to undergraduates.

14. Alcohol may not be brought in glass containers to BYOB events that require registration by submission of an Event Planning Form.

15. The College recognizes the value of group-sponsored social events. Groups are permitted to hold open or closed (by invitation only or through the use of guest lists) social events. Groups or individual group members may be held accountable for underage possession, unsafe or irresponsible behavior and/or violations of the risk management policy that occur during a group-sponsored event.

16. All club or organization events without alcohol require completion of the General Events Planning Form, and those events with alcohol require completion of the Alcohol Event Planning Form. The appropriate form must be submitted to the Office of Student Activities at least seven (7) days prior to the event. The event cannot move forward or be held until approval is granted. See the appropriate planning form for specifics.

Any member of the College community who violates state alcohol control laws is subject to prosecution. Whether or not criminal charges are brought, all students are subject to College discipline for any violation of state alcohol laws that occurs (i) on College-owned or leased property, or (ii) at College-sponsored or supervised functions, or (iii) under other circumstances involving a direct and substantial connection to the College. Any student found to have engaged in such conduct is subject to the entire range of sanctions, including suspension and expulsion.

UVA Wise assumes no responsibility for any liability incurred at any event not sponsored by the College where alcohol is served and/or sold. Students and recognized student organizations are always expected to conduct themselves in accordance with the laws of the Commonwealth of Virginia and to assume full responsibility for their activities and events. See Student Conduct Sanctions in the Student Code of Conduct.

Areas of Emphasis

1. The Chancellor and his/her designee approve all public areas on the campus of The University of Virginia's College at Wise where alcoholic beverages may be provided.

2. College funds may not be used for the illegal purchase of alcoholic beverages.

3. Alcoholic beverages purchased with College funds may be used only in compliance with State law.

4. Alcoholic beverages should not be served at any function or event sponsored by the College or held on College-owned or leased property without the permission of the Chancellor or his/her designee. Requests for permission must be made in advance to the Chancellor or his/her designee.

5. Non-alcoholic beverages and food items should be present at the College-sponsored events where alcoholic beverages are served.

6. Alcoholic beverages should not be mentioned in the advertising or publicizing of a College-sponsored event.

7. Organizations serving alcohol at College-sponsored events should not permit the entry or exit of persons with beverage containers.

8. Organizations must check for proper age identification of individuals attending events when alcohol is served. Organizations must submit an Alcohol Event Planning Form for approval at least seven (7) days before an event. The event cannot move forward or be held until approval is granted. See the appropriate planning form for specifics.

9. A student may not let another person use his/her student ID for the purpose of obtaining an alcoholic beverage.

10. Dining Services is the only organization eligible to obtain an ABC license for the purpose of selling alcoholic beverages on campus.

11. Any organization, as well as its leadership, sponsoring an event at the College will be responsible for following all State laws relative to the serving and/or selling of alcoholic beverages.

12. Members of the College community living on property owned or leased by the College, and their invited guests, who are lawfully permitted to purchase, possess and consume alcohol, may do so in the residence or on any immediately adjacent area devoted to residential use. They should not do so, however, in public places or in any area owned by the College which is devoted to common use. Public areas include, but are not limited to, hallways, lounges, patios or parking lots. The presence of underage family members, employees or guests does not preclude the serving of alcohol in College-owned or leased housing provided an appropriate of-age family member and/or host is willing to assume the legal responsibility for insuring compliance with state law.

13. The possession of kegs, pony kegs, beer bongs, or any common source container is prohibited in College-owned residence facilities or at College organization events.
14. Possession of alcohol is prohibited in residence facilities where none of the permanent residents are of legal drinking age.
15. Intoxication is strictly prohibited.

**DRUG POLICY**

Unauthorized manufacture, sale, distribution and possession of "controlled substances" (illegal drugs), including marijuana, cocaine and LSD, are prohibited by both state and federal law and are punishable by severe penalties. The College does not tolerate or condone such conduct. Students who violate state or federal drug laws may be referred by College authorities for criminal prosecution and, if convicted, may be subject to the penalties described herein. UVA Wise Campus Police has primary responsibility for the enforcement of State and Federal drug laws.

Whether or not a criminal charge is brought, a student is also subject to College discipline for illegally manufacturing, distributing, possessing or using any controlled substance (i) on College-owned or leased property or (ii) at College-sponsored or supervised functions or (iii) under other circumstances involving a direct and substantial connection to the College. Any student found to have engaged in such conduct is subject to an entire range of sanctions, including suspension or expulsion.

**Federal and Commonwealth of Virginia Penalties**

Federal and Virginia law penalizes the unlawful manufacturing, distribution, use, and possession of controlled substances, including prescription drugs. Synthetic designer drugs such as “bath salts,” “plant food,” and “carpet cleaner,” contain mixtures of many different chemicals, including those that resemble cocaine, methamphetamine, and MDMA or “ecstasy.” Federal law makes the distribution of "analogue" substances marketed for human consumption illegal if those substances are chemically similar to a scheduled illegal drug and have the same pharmacological effect on a user.

The penalties vary based on many factors, including the type and amount of the drug involved, and whether there is intent to distribute. Federal law sets penalties for first offenses ranging from less than one year to life imprisonment and/or fines up to $10 million. Penalties may include forfeiture of property, including vehicles used to possess, transport or conceal a controlled substance, and the denial of professional licenses or federal benefits, such as student loans. The punishment for the possession and/or distribution of a controlled substance analogue is up to twenty years in prison and a fine of up to $1 million. Convictions under Virginia law may be misdemeanor or felony crimes with sanctions ranging from probation to life imprisonment and/or fines of up to $1 million. Virginia law specifically prohibits the sale, gift, distribution, and possession of synthetic cannabinoids, which carry penalties as a Class 6 felony.

Federal law holds that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance in, or within one thousand feet of an educational facility is subject to a doubling of the applicable maximum punishments and fines. A similar Virginia law carries sanctions of between one and five years imprisonment and up to a $100,000 fine for similar violations.

**Drug-Free Workplace Policy**

The use of alcohol by employees while on The University of Virginia’s College at Wise owned or controlled property, including meal periods and breaks, is absolutely prohibited except when authorized by the College for approved College functions. No employee will report to work while under the influence of alcohol or illegal drugs. Violations of these rules by an employee will be reason for evaluation/treatment for a substance use disorder or for disciplinary action up to and including removal. This policy applies to all employees (full-time, part-time, students. etc.)

**Health and Behavioral Risks**

The negative physical and mental effects of the use of alcohol and other drugs are well-documented. Use of these drugs may cause: blackouts, poisoning and overdose; physical and psychological dependence; damage to vital organs such as the brain, heart and liver; inability to learn and remember information; and psychological problems including depression, psychosis and severe anxiety. Impaired judgment and coordination resulting from the use of drugs associated with acquaintance assault and rape: DUI/DWI arrests; hazing; falls, drowning and other injuries; contracting sexually-transmitted diseases including AIDS; and unwanted or unplanned sexual experiences and pregnancy.

The substance abuse of family members and friends may also be of concern to students and employees. Patterns of risk-taking behavior and dependency not only interfere in the lives of the abuser, but can also have a negative impact on the affected students' academic work, emotional well-being and adjustment to college life.

Assistance is available both on-campus and off-campus for students and employees who are dependent on, or who abuse alcohol or other drugs. Licensed Professional Counselors in the College’s Counseling Center are available for treatment considerations (students only) and referrals for outside resources (students and employees). UVA Wise counselors may be contacted at 276-376-1005 or by visiting the Counseling Center located on the ground floor of Cantrell Hall. For a full list of on- and off-campus resources, visit www.uvawise.edu/DFSCA.

**INTELLECTUAL PROPERTY POLICY FOR STUDENTS**

The College is committed to maintaining traditional incentives for scholarly work and its dissemination while protecting, within the framework of copyright law, the rights of individuals and the College.

Students shall retain all rights related to intellectual property of materials they have prepared on their own initiative. The copyright in an original work which a student develops in connection with course work and which is copyrightable shall belong to the student.
In the case of a work, either one covered by copyrights or an invention, which a student develops through significant use of College equipment, facilities, personnel, or resources, or a work which a student produces through the use of sponsor-provided resources administered and controlled by the College, the College may claim an ownership interest, particularly if such works or inventions are not related to course work. In such a case, if the work generates royalty payments or if the work is of commercial value that can be realized by College marketing efforts, the College will share royalties with the author(s) or inventor(s).

Copyright and invention ownership issues may be more complicated where students are also College employees. In those instances, the College observes the following University policy to determine copyright and patent ownership:
http://uwpolicy.virginia.edu/policy/RES-001
http://uwpolicy.virginia.edu/policy/RES-006

The Academic Dean is responsible for administering this policy.

**DEGREE REVOCATION**

In the event a student is found responsible of some behavior through the Student Conduct Board, Honor Court, or Administrative Settlement or Hearing, possible sanctions can include denying the student further membership in the College community and therefore the student is not entitled to hold or receive a degree from The University of Virginia's College at Wise. In such cases a recommendation is made to revoke degrees awarded to students who have breached the Honor Code or Student Code of Conduct during their tenure as students, following proceedings consistent with due process of law.

**DOMESTIC ANIMAL AND WILDLIFE MANAGEMENT**

This policy is developed in the event a domesticated animal or wildlife needs to be removed from campus grounds. The following procedures should be utilized. Efforts should be made to remove any animal from campus in the most humane manner possible.

- **Removal of domesticated animals** In the event the animal is domesticated (i.e., dog, cat, etc.) the Wise County Animal Control Officer will be contacted. The Animal Control Officer will assume primary responsibilities for the removal of the animal, unless there is clear and imminent danger and time is of the essence. The standard practice and procedures for capture, removal, and/or disposal of the animal will be the responsibility of the Animal Control Officer.

- **Removal of wildlife** The Wise County Game Warden will be contacted to provide guidance on the best means for removal of the animal, unless imminent danger is present. The Wise County Game Warden will have responsibility for the removal, relocation, and/or subsequent disposal of the animal.

Any wildlife or domesticated animal that is inadvertently killed on campus as a result of vehicular traffic will be buried by Campus Police or Physical Plant personnel. In addition to consultation with the Wise County Game Warden, it may be prudent to consult with local rehabiliter(s) that are predetermined by Campus Police and recommended by the Wise County Game Warden.

**Notification of the campus community** On an annual basis, Campus Police will provide to the campus community a written reminder that it is ill advised for any employee or student to feed wildlife. The Chief of Campus Police will have the responsibility and duty of implementing this policy. The policy will be issued as standing orders.

**GRIEVANCE PROCEDURES**

**Academic Grievance Procedure**

Students who have a grievance relating to a faculty member, department chair, or dean are invited to discuss their academic grievance in the following manner:

- Concerns related to a faculty member that cannot be resolved between the two parties should be discussed with the Department Chair on a person-to-person basis;
- Should the concern be related to the Department Chair, the grievance would be filed with the Academic Dean;
- Should the concern be related to the Academic Dean, the grievance would be filed with the Provost;
- Should the level of concern relate to the Provost, appropriate documentation should be presented in writing to the Chancellor of the College.

For additional information about Academic Grievances, Complaints and Appeals, visit the College Catalog at www.uvawise.edu/academics/college_catalog.

**Student Life / Non-Academic Grievance Procedure**

The respect for others and the value of diverse opinions and viewpoints is critical in resolving concerns. Informal, candid discussion should always be a primary goal. As part of the educational process, students are encouraged to mediate concerns themselves leading to amiable resolution of disagreements.

If informal, candid discussion is not successful in resolving an issue, the student should follow this procedure: A student may submit a formal written grievance within 30 calendar days of the event or encounter in question. The written grievance must contain the following: the date of the alleged incident, a statement indicating the college policy, regulation, or rule which the student alleges has
been violated and any individuals who are allegedly involved in the violation; a statement summarizing any action the student has taken to attempt to resolve the matter prior to filing the complaint and the results, if any.

The Dean of Students and Chief Housing Officer or his/her designee will review the written grievance and schedule a meeting with the student within 5 (five) business days. The Dean of Students and Chief Housing Officer or his/her designee will conduct an investigation if circumstances require additional information. The Dean of Students and Chief Housing Officer or his/her designee will issue a response, either through a scheduled meeting with the student or a written response, within seven (7) business days of the initial meeting with the student who filed the written grievance.

If a satisfactory resolution is not achieved, the student may appeal in writing to the Chancellor. For concerns related to the Dean of Students and Chief Housing Officer, consultation and written complaints should be directed to the Vice Chancellor for Student Affairs. For concerns related to the Vice Chancellor for Student Affairs, consultation and written complaints should be directed to the Chancellor.

**Title IX Grievance Procedure**

Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) is an all-encompassing federal law that prohibits discrimination based on gender in all academic, educational, extracurricular, athletic and other programs and activities of students and employees of educational institutions which receive federal financial assistance. Sexual harassment, sexual assault and other acts of sexual misconduct are forms of sex discrimination prohibited by Title IX. The prohibition against gender discrimination applies regardless of whether the activity is conducted on campus, off campus, in transit or if sponsored at other locations. In addition to protecting UVA Wise students, faculty and staff, Title IX and UVA Wise policy protect third parties from sexual harassment or sexual misconduct in College programs and activities. The University of Virginia's College at Wise does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. The College operates equal opportunity and affirmative action programs for faculty, staff, and students. UVA Wise is an Equal Opportunity/Affirmative Action Employer.

The Title IX Coordinator at The University of Virginia’s College at Wise is Tabitha Smith whose office is located in Cantrell Hall, 1 College Avenue, Wise, VA 24293. If an individual has a grievance related to a Title IX concern or for additional information, contact Tabitha Smith at 276-328-0131 (office), 276-870-5065 (cell) or tabitha.smith@uvawise.edu.

**HAZING**

Hazing is prohibited under the State statute on hazing (Virginia Hazing, Civil and Criminal Liability, Code of Virginia, 18.2-56) as well as by College policy. The College does not condone hazing in any form. The term "hazing" means any action taken or situation created by a member(s) of a student organization toward one or more organization members or toward prospective members (as a part of the new member selection process), that occurs on College-owned or leased property or at College-sponsored or supervised functions or at the local residence of any College student, faculty member, or employee, and that is designed to or produces mental or physical harassment, discomfort, or ridicule. Such activities and situations include, but are not limited to, creation of excessive physical or psychological shock, fatigue, stress, injury, or harm. Student organizations and/or individual members found to have engaged in hazing shall be in violation of College policy and may also be in violation of the State statute. See the Student Organization Handbook for more information.

**IN VOLUNTARY WITHDRAWAL**

Students may be involuntarily withdrawn from the College for habitual delinquency in class, habitual idleness, through either a student conduct or honor court process, or any other fault that prevents the student from fulfilling the purpose implied by registration at the College. Students who have been involuntarily withdrawn must apply for re-admission to the Admission's Office in the same manner as a suspended student.

Students who display behavior that is disruptive to the educational process may be required to complete an assessment with a college counselor. Based on recommendations from the counseling staff and the Assistant Director of Conduct & Responsibility to the Dean of Students & Chief Housing Officer, a student may be involuntarily withdrawn from the College.

**PARENTAL NOTIFICATION POLICY**

According to the *Family Educational Rights and Privacy Act* (FERPA), "When a student turns 18 years old or enters a postsecondary institution at any age, all rights afforded to parents under FERPA transfer to the student. However, FERPA also provides ways in which schools may share information with parents without the student's consent.” The decision to contact a parent or guardian and the subsequent phone call will be made and documented by the Dean of Students & Chief Housing Officer or his/her designee and may occur in the following circumstances:

- “. . . if the student who is under age 21 has violated any law or its policy concerning the use or possession of alcohol or a controlled substance”
- “. . . if a health or safety emergency involves their son or daughter”

The decision to notify a parent or guardian in these circumstances is not intended as a punitive measure. Rather, the College will notify a parent or guardian in order to establish a supportive and encouraging network of resources for the student.

The Virginia General Assembly has enacted legislation (HB1005) which requires mental health providers to notify parents when dependent students receive mental health treatment if the student is found, by the professional counseling staff, to be in a state of psychological emergency, i.e. “there exists a substantial likelihood that, as a result of mental illness the student will, in the near future (i) cause serious physical harm to himself [herself] or others as evidenced by recent behavior or any other relevant information, or (ii) suffer serious harm due to his [her] lack of capacity to protect himself [herself] from harm or to provide for his [her] basic human needs.”

The bill allows such notification to be withheld if the student’s treating physician or treating clinical psychologist has made a part of the student’s record a written statement that, in the exercise of his/her professional judgment, the notification would be reasonably likely to cause substantial harm to the student or another person.

The College’s professional counseling staff in The Counseling Center will notify the Vice Chancellor for Student Affairs or his/her designee when the professional counseling staff provides treatment to a student who meets the criteria for parental notification under this legislation. The Vice Chancellor for Student Affairs or his/her designee will contact the parent(s) or legal guardian of any student meeting the criteria for parental notification and document the contact.

**PETS**

Pets are not permitted in College buildings by state law. Pets may be walked outdoors on campus grounds, but must be appropriately leashed or caged and under the control of and accompanied by their owners. Pets must not be left unattended. Pet owners must clean up after their pets while on campus. Pet owners shall be held responsible for any personal injury or property damage inflicted by their pets.

Exceptions to this policy are limited to service animals or approved therapeutic animals; animals under the control of and used by academic departments for approved teaching and/or research purposes. These animals must also leashed and under control at all times and follow pertinent College policies.

The police have the right to pick up and hold unattended pets and any pet, whether or not under an owner’s control, constituting a public hazard or nuisance. Pets creating a nuisance may be banned from campus by the College Police.

The Office of Housing & Residence Life promulgates and administers policies governing pets in residential facilities.

**POSTING & CHALKING POLICY**

The College is committed to promoting communication among students, faculty, the administration and the surrounding community. This policy is intended to:

1. afford individuals appropriate means by which to advertise events on campus or to engage in expressive activity;
2. to reduce litter and preserve the College’s general appearance; and
3. protect surfaces on which materials are placed and to reduce maintenance cost.

Posting and chalking on College property is permitted under the following conditions:

**POSTING**

Posting on College property is permitted on designated bulletin boards. Materials may not be placed on areas or surfaces not intended for posting such as trees, columns, lampposts, walls, trash bins, railings, or glass windows or doors. Exceptions must be approved by the Dean of Students.

Materials shall be posted in such a manner as not to deface or damage the surface to which they are attached. Duct tape, nailing, stapling are not allowed; nor are liquid paste or cement of any type.

All materials posted shall clearly indicate the name of the sponsoring College department, office, student organization, independent group, or outside organization.

If you would like the resident advisors (RAs) to post your student organization flyers in the residence halls, provide 30 copies to the Office of Housing and Residence Life in Cantrell Hall.

**CHALKING**

Chalk may be used on exposed (not below roofs or overhangs) exterior concrete or asphalt sidewalks or walkways.

Use of chalk on brick, slate or other stones surfaces or on buildings, or other structures of any kind is strictly prohibited.
Only non-permanent sidewalk chalk may be used. No paint, spray/adhesive chalks, markers or ink may be used. Exceptions must be approved by the Dean of Students.

REMOVAL
All flyers and banners will be removed from bulletin boards and posted areas once the event date has passed. Flyers advertising general information will be removed at the conclusion of the academic year.

COMPLIANCE
Postings and chalkings must comply with all federal and state laws (e.g., they may not advertise unlawful activities) and all other applicable policies of the College (e.g., alcoholic beverages may not be mentioned in the advertising or publicizing of a College function per the College’s Alcohol and Drug Policies).

SEXUAL MISCONDUCT & INTERPERSONAL VIOLENCE
UVA Wise is committed to maintaining a respectful, professional and nondiscriminatory working environment for students, faculty, staff, and visitors. This includes having an environment free from sexual and gender-based harassment, sexual assault, intimate partner violence, stalking, sexual exploitation, complicity and retaliation (“Prohibited Conduct”). The College will take prompt and equitable action to eliminate Prohibited Conduct, prevent its recurrence, and remedy its effects.

Notice of Non-Discrimination/Notice of Coordination
The College is committed to maintaining an environment free from harassment and discrimination for everyone and does not discriminate on the basis of race, sex, national origin, religion, sexual orientation, gender identity or expression, or any other protected status. The College does not discriminate on the basis of sex or gender in any of its education or employment programs and activities. This policy prohibits specific forms of behavior that may violate Title IX of the Education Amendments of 1972 (Title IX); relevant provisions of the Violence Against Women Reauthorization Act of 2013 (VAWA); Title VII of the Civil Rights Act of 1964 (Title VII); the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act); and the Virginia Human Rights Act. The College recognizes that it is important to coordinate the Sexual Misconduct & Interpersonal Violence Policy with other existing policies related to harassment and discrimination knowing that harassment related to an individual’s sex, sexual orientation, gender identity or gender expression can occur in conjunction with misconduct and harassment related to a person’s race, ethnicity, national origin, religion, age, pregnancy or parenting status, disability, or other protected status. Therefore, when a report is made of harassment or discrimination based on sex as well as harassment or discrimination based on some other protected status, the College’s response will be governed by the procedures referenced in this policy. Questions about which policy applies in a specific instance should be directed to the Title IX Coordinator.

Title IX Contact Information
The Title IX Coordinator at UVA Wise is Tabitha Smith. Her office is located in Cantrell Hall, 1 College Avenue, Wise, VA 24293. She may be contacted at 276-328-0131 (office), 276-870-5065 (cell) or tabitha.smith@uvawise.edu.

The UVA Wise Sexual Misconduct & Interpersonal Violence Policy is available at www.uvawise.edu/compliance/sexualmisconduct.

SKATEBOARDING/SCOOTER/SELF-BALANCING BOARD/SELF-PROPELLED DEVICE POLICY
Skateboards, scooters, and other self-propelled devices may be used safely outdoors by students at UVA Wise. Skateboards, scooters, and self-propelled devices must yield to and not interfere with pedestrians.

Operators should wear the appropriate safety equipment while using skateboards, scooters, and self-propelled devices on campus.

Individuals may not engage in tricks, including but not limited to, grinding, ramp building, and jumps anywhere on College grounds, including but not limited to, roadways, stairs, steps, railings, benches, tables, and entrances to buildings.

Skateboarding, the use of scooters, and use of other self-propelled devices (excluding medical devices) in all campus buildings, including residence halls, is strictly prohibited. Scooters may not be stored in campus buildings. Bicycle/storage racks are available around campus.

Self-balancing/hover boards are not permitted on campus.

Individuals who operate equipment recklessly or without care or fail to follow the guidelines described above may be subject to disciplinary action under the Student Conduct policy.

SOLICITATION & SALESMA N
Solicitors and salespersons, except those on official business with the College, are not permitted on campus except with the permission of the Chancellor or designee. This includes any on-campus business operations and door-to-door sales.

STUDENTS EXHIBITING SUICIDAL THOUGHTS OR BEHAVIORS
UVA Wise is committed to providing a living-learning environment for all members of the campus community.
UVA Wise annually provides training opportunities and resources to assist students, faculty, and staff, including residence life staff members, in identifying and addressing the immediate needs of students exhibiting suicidal thoughts and/or behaviors.

Any member of the campus community who believes that a student is exhibiting behavior detrimental to their welfare should contact The Counseling Center at 276-376-1005 between the hours of 8:00 am to 5:00 pm Monday through Friday. Campus Police should be contacted after hours at 276-328-3756, or if it is an emergency, call 911. Those desiring training or resources should contact The Counseling Center office on the lower level of Cantrell Hall by phone at 276-376-1005 or visit their webpage at https://www.uvawise.edu/student-life/counseling-services/.

To fulfill its function of imparting and gaining knowledge, the College retains the authority to maintain order within the College and exclude those who are disruptive of the educational process. No UVA Wise student shall be penalized or expelled solely for exhibiting suicidal thoughts and/or behaviors or seeking mental health treatment for suicidal thoughts and/or behaviors.

College personnel, if the situation so deems, may take appropriate action in requiring treatment or mental health evaluation (campus or community) as a requirement for continued enrollment of a student who has exhibited suicidal thoughts and/or behaviors.

This policy will be distributed annually to the campus community through inclusion in the Faculty Handbook, Staff Handbook and Student Handbook.  

Adopted by Senior Staff, May 16, 2007

TOBACCO PRODUCTS USE POLICY
The University of Virginia’s College at Wise is dedicated to providing a healthy, comfortable, and productive learning environment for faculty, staff, and students. Smoking and/or the use of other tobacco products pose a significant health risk to both individual members and the campus community at large. All members of the UVA Wise community, as well as visitors on campus for events, receptions, and classes, are responsible for abiding by the tobacco products policy outlined below.

The College prohibits any tobacco product, nicotine vapor product (including e-cigarette devices), and alternative nicotine product use within all campus buildings, residence halls, seating areas/stands of outdoor athletic facilities, and College-owned vehicles. Tobacco product use is also prohibited within 25 feet of the entrance to campus buildings, residence halls and the seating areas/stands of outdoor athletic facilities.

For the purposes of this policy, “tobacco product” is defined as any substance containing tobacco leaf including but not limited to: cigarettes, cigars, blunts, bidis, pipe tobacco, hookah tobacco, chewing tobacco, dipping tobacco, snuff, nicotine vapor products (e.g. electronic cigarettes), alternative nicotine products and any other items containing or reasonably resembling tobacco or tobacco products. “Tobacco product use” includes smoking, chewing, dipping, or any other use of tobacco products.

The policy does not include any cessation product specifically approved by the U.S. Food and Drug Administration for use in treating nicotine or tobacco addiction. 

Adopted by Senior Staff, July 2014

USE OF COPYRIGHTED MATERIALS
It is the policy of the College to respect the copyright protections given by federal law to owners of intellectual property, including books, journals, music, art, multi-media materials, digital materials and software (“Copyright-Protected Materials”) It is against College policy for faculty, staff, or students to use College equipment, services, or facilities to access, use, copy, reproduce, distribute, or display Copyright-Protected Materials except as permitted under copyright law. Application of the legal principle of “fair use” or other exemptions under the Copyright Act (Title 17 U.S.C) which protect many teaching and learning activities; obtaining the permission of the copyright holder; or receiving a license to use Copyright-Protected Materials; are ways to address the federal copyright requirements. It is the individual responsibility of faculty, staff and students to comply with this policy in all College programs and activities and in use of all College equipment, services, or facilities. The College Library and Information Technology can provide copyright guidance and information resources.

Copyright-Protected Materials include software, library, and other technology and information resources provided through the College for use by faculty, staff, and students. Such materials must be used for teaching, education, and research activities consistent with the licenses that have been entered into by the College.

Special requirements apply to public performance of motion pictures and videos. Federal law grants copyright owners the exclusive right to perform motion pictures in any “place open to the public or at any place where a substantial number of persons outside a normal circle of a family and its social acquaintances is gathered.” (United States Code, Title 17, Section 101). Students should be aware that dormitories, clubs, fraternities and sororities may also be “semipublic” places. Further information regarding the showing of videotapes can be obtained by contacting the Assistant Director of Student Activities & Greek Life in the Silem Center at 376-4651.

Under federal law, violations of copyright law may result in civil and criminal penalties, including imprisonment. The College regards violation of its copyright policy as a serious matter. Any such violation is without its consent and is subject to appropriate disciplinary action or sanction ranging from loss of access to the relevant College services, resources, or property (including computing privileges)
to dismissal or removal from the College as determined by applicable employment or student disciplinary policies. For other policies related to computer use, consult [www.uvawise.edu/oit/SecureComputing/Policies](http://www.uvawise.edu/oit/SecureComputing/Policies).

**WEAPONS & FIREARMS POLICY**

The University of Virginia’s College at Wise provides rules and regulations concerning the possession of weapons on college owned property and all facilities in an effort to provide a safe and secure learning and working environment for the students, faculty, staff and visitors in accordance with the University of Virginia Policy: Regulation of Weapons, Fireworks and Explosives, available at [https://policy.itc.virginia.edu/policy/policydisplay?id=SEC-030](https://policy.itc.virginia.edu/policy/policydisplay?id=SEC-030).

Weapons are defined as, but not limited to, to:
1. any gun, bow, crossbow or other weapon designed or intended to propel a missile or projectile of any kind, including any pistol, revolver, rifle, musket, long gun, or other weapon designed or intended to propel a missile of any kind by action of an explosion of any combustible material; or any object similar in appearance whether capable of being fired or not, in such manner as to reasonably induce fear in the mind of another.
2. any stun weapon, including any device that emits a momentary or pulsed output, which is electrical, audible, optical or electromagnetic in nature and which is designed to temporarily incapacitate a person;
3. any knife, including but not limited to any dirk, bowie knife, switchblade knife, ballistic knife, machete, or razor except a pocket knife having a folding metal blade of less than three inches;
4. any slingshot, spring stick, metal knucks, or blackjack;
5. any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chakka, nun chuck, nunchaku, shuriken, or fighting chain;
6. any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart;
7. any frame, receiver, muffler, silencer, missile, projectile or ammunition designed for use with a dangerous weapon, including any cartridge, pellet, ball, missile or projectile adapted for use in a firearm;
8. any explosive substance or explosive device, if such substance or device is intended to be used as a weapon that causes but not limited to bodily harm of another person; any person who constructs, uses, places, sends, or causes to be sent any hoax explosive device so as to intentionally cause another person to believe that such device is a bomb or explosive.
9. any tear gas, mustard gas, phosgene gas or other noxious or nauseating gases or mixtures of chemicals designed to, and capable of, producing vile or injurious or nauseating odors or gases, if such gas or chemical is intended to be used as a weapon to cause bodily injury to another person(s).

No student, faculty, staff, visitor or affiliate shall carry, possess, maintain, or conceal (concealed handgun carry permits included) on any property owned by The University of Virginia’s College at Wise.

**SANCTIONS** A student who violates this policy will be subject to disciplinary sanctions under the student judicial code, up to and including expulsion. An employee who violates this policy will be subject to disciplinary sanctions under misconduct policies of the college, up to and including dismissal. An affiliate or visitor who violates this policy will be subject to removal from campus and being trespassed from all college-owned property and special events.

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**EMERGENCY PREPAREDNESS**

The UVA Wise Crisis Management Team is tasked with the planning as well as the external and internal communication for UVA Wise in the event of a crisis or emergency situation. Emergency protocol information sheets are posted in campus buildings and residential facilities. For more information about UVA Wise emergency response planning and preparedness, visit [www.uvawise.edu/emergency](http://www.uvawise.edu/emergency).

**CAMPUS NOTIFICATIONS**

Please take a moment to familiarize yourself with these UVA Wise campus notification methods. Be sure that you take any notification from Campus Police or College personnel seriously. Note that the notification systems are tested periodically with advance notice provided to the campus community.

- **UVA Wise Emergency Siren** – The College has an emergency siren that will sound in the event of a campus emergency. Please listen to the siren and the following loudspeaker announcement from Campus Police.

- **UVA Wise Electronic Mail** – College email is one of the first places to look for alert notifications and instructions on what to do in the event of an emergency.

- **UVA Wise Emergency Alert System (phone/text message)** – This system allows for phone and/or text messages to registered numbers. Visit [http://home.uvawise.edu/alertsystem](http://home.uvawise.edu/alertsystem) to update your information.
- **UVA Wise Web Site** – Emergency notifications and additional information will be posted on the UVA Wise main web site at www.uvawise.edu.

- **UVA Wise TV Channel 55** - Emergency notifications and additional information will be posted on the local UVA Wise Comcast television channel.

**NOTE:** Your contact information will NOT be used for any other use than campus emergency notifications (dangerous situations, weather warning events, and text messages will include College closure notifications).

### LOCKDOWN/SHELTER IN PLACE

In the event that the campus is in lockdown, no one is permitted to leave the campus. Do NOT go to your vehicle, do NOT leave buildings, do NOT go to class/meetings, etc.

Immediately seek shelter in the nearest secure location, lock and barricade doors, and stay behind solid objects away from the door and windows. Stay quiet and calm. Minimize noise that may draw attention to your location – turn off lights, computers and radios, and put cell phones on vibrate.

If you have knowledge of an incident or assailant, call 911 when it is safe and provide as much detailed information as possible, including location, description, etc.

Follow all directions of authorities; do not challenge law enforcement.

### THREAT ASSESSMENT TEAM

UVA Wise has a Threat Assessment Team to help preserve the safety and security of the campus community in collaboration with other College services and in accordance with requirements outlined in the Code of Virginia (23-9.2:10).

The mission of the Threat Assessment Team (TAT) is to assess and to intervene regarding any individual whose behavior may potentially pose a threat to self, others, or the campus community. The team will plan and respond to potential threats or any act of violence in an attempt to prevent a critical incident and to maintain the safety of those involved as well as the safety of the campus community.

All members of the UVA Wise community are responsible for preventing violence and supporting the safety of our campus community. The Threat Assessment Team depends on the referrals of the community – students, faculty, staff, and visitors – to keep UVA Wise a safe and enriching campus for all who live, study, and work here.

Faculty, staff, and students may contact any member of the Threat Assessment Team at any time to report observations of unusual behavior, regardless of whether or not a conduct or behavior violation has occurred. TAT contact information is available online at www.uvawise.edu/threat_team.

Always in the event of an emergency or immediate safety concerns, contact Campus Police at 276-328-COPS weekday business hours; 276-328-3756 after hours, non-emergency; or 911 for all emergencies.